

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, October 24, 2017 – 7:00 p.m.

Courthouse – County Board Room
414 W. Main St., Ellsworth, WI 54011

1.	Call to order
2.	Call of the roll by the Clerk 2a) Establish Quorum 2b) Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Discuss/Take action regarding Administration/Unified Finance Reorganizational Plan
6.	CLOSED SESSION: Board will convene into closed session pursuant to Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Potential Opioid Litigation
7.	OPEN SESSION: Committee will return to open session and take action on closed session item, if required
8.	Resolutions for consideration: First reading: 8a) Discuss/Take Action on Resolution 17-12 Authorize New Positions for 2018 8b) Discuss/Take Action on Resolution 17-13 Establish 2018 Salaries & Benefits for Designated Employees 8c) Discuss/Take Action on Resolution 17-14 Increase Library Funding 8d) Discuss/Take Action on Resolution 17-15 Approve 2018 Tax Levy & Budget 8e) Discuss/Take Action on Resolution 17-16 Authorize Cancellation of Outstanding County Orders 8f) Discuss/Take Action on Resolution 17-17 Amend Personnel Policy to Modify Temporary Worker Pay & Hours, Procedures for Exit Interviews & Approval for Travel & Training Requests 8g) Discuss/Take Action on Resolution 17-18 Dog Damage Claims 8h) Discuss/Take Action on Resolution 17-19 Authorizing Pierce Co. to Engage Legal Representation & to Pursue Claims Against Opioid Manufacturers <i>*Adoption Requested on First Reading</i>
9.	Resolutions for consideration: Second reading: 9a) Discuss/Take Action on Resolution 17-10 to Increase Compensation for Jurors
10.	Ordinances for consideration: First reading: 10a) None.
11.	Ordinances for consideration: Second reading: 11a) None.
12.	Appointments: 12a) None.
13.	Future agenda items:
14.	Next meeting: Nov. 14, 2017; 9 a.m.-DAY MEETING
15.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

jrf 10/13/2017

*****References to your 2018 Budget Books may be made when discussing budget issues.
It may be prudent to have them with you.***

5.

**Discuss/Take action regarding
Administration/Unified Finance
Reorganizational Plan**

September 26, 2017

To: Finance and Personnel Committee

From: Jo Ann Miller

RE: Unified finance unit/Administration Reorganization

Over the past year Administration has discussed with the Building Committee the advantages of finding a space for the finance staff to co-locate. Currently finance staff is located in the department they primarily work for, which is not the most effective arrangement. The Building Committee approved moving forward with the plan for a unified finance unit, and the move to the new space in the PCOB is scheduled for late October.

One of the many benefits of a unified finance unit is it provides an opportunity to reduce staff in the long term through attrition by strategic use of cross training and technology. An opening in the Administration Department happened in September with the Payroll Clerk position becoming vacant. In order to take advantage of the opportunity to downsize through attrition as the unit gets up and running, Administration is proposing the following reorganization. The top two candidates for the Payroll Clerk position are current County employees in Accounting Assistant position, and both bring different strengths to the job and would make a great payroll team. There needs to be a strong backup cross trained for the payroll function, which is something the County is lacking. Other counties close in size to Pierce County have more than one payroll clerk position because it provides better redundancy for this critical function. Administration is proposing to 1) increase the current Payroll Clerk position from 35 to 40 hours per week; 2) add another Payroll Clerk position at 40 hours per week; and 3) eliminate two Accounting Assistant positions. The Payroll Clerk is one grade higher on the salary scale and the two payroll positions will be doing some higher level accounting work and some of the same work they did as Accounting Assistants. This reorganization would cut 35 hours in the finance function and would provide a savings of \$53,006 for 2018. Administration can do this reorganization without a drop in financial services currently provided to other departments.

Administration is recommending approval of the reorganization. Administration is also recommending a stipend for the additional Payroll Clerk position for the interim until the reorganization receives final approval.

8a.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-12 Authorize New
Positions for 2018**

RESOLUTION NO. 17-12
Authorize New Positions for 2018

WHEREAS, the Finance and Personnel Committee reviewed requests for additional personnel in 2018, pursuant to Pierce County Personnel Policy; and

WHEREAS, the Finance and Personnel Committee recommends that the following positions be approved effective January 1, 2018;

Date	Department / Position	Cost	County Allocation
07/10/17	District Attorney - (2) Legal Assistants: Increase hours from FTE 35 hrs/wk to FTE 40 hrs/wk (260 hrs annually each)	\$13,051	100%
07/10/17	Information Services – Network Administrator: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$108,590	100%
07/10/17	Maintenance - Janitor: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$63,006	100%
07/10/17	Sheriff – Civilian Dispatcher: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$77,643	100%
07/10/17	Sheriff – Sergeant (Patrol): Pay Rate Differential (\$1.57/hr.)	\$4,073	100%
07/10/17	Sheriff – Sergeant (Jail): Pay Rate Differential (\$1.48/hr.)	\$3,839	100%
07/10/17	Public Health – Nutritionist: Increase hours from FTE 35 hrs/wk to FTE 40 hrs/wk (2080 hrs annually)	\$7342	0% (grant funds)
09/11/17	Human Services – Foster Care Coordinator Social Worker: Add .6 to existing .4 FTE for total of 1.0 FTE 40 hrs/wk (1248 hrs annually)	\$35,734	100% (net zero*)
09/11/17	Human Services – CPS Ongoing Lead Social Worker: change existing CPS Ongoing Social Worker to CPS Ongoing Lead Social Worker – Pay Rate Differential (\$1.79/hr)	\$3,729	100%
09/11/17	Human Services – Initial Assessment Services Worker: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$84,226	100% (net zero**)
09/27/17	Administration/Unified Finance – Payroll Clerk: Increase hours from FTE 35 hrs/wk to FTE 40 hrs/wk (260 hours annually)	\$6,139	100% (net zero)***
09/27/17	Administration/Unified Finance – Payroll Clerk: change existing Accounting Assistant to Payroll Clerk – Pay Rate Differential (\$.39)	\$927	100% (net zero)***
09/27/17	UW Extension – Office Specialist: Increase hours from FTE 35 hrs/wk to FTE 40 hrs/wk (260 hours annually)	\$6,376	100% (net zero)****

* Additional 24 hours per week, no additional county cost due to not filling/eliminating a vacant Office Assistant position. A portion of the funding of the Office Assistant position is used for this position.

** New position funded from eliminating the funding for Temporary Initial Assessment Worker and remaining balance of Office Assistant position.

*** Administration/Unified Finance reorganization will eliminate two Accounting Assistant positions, add a Payroll Clerk position, and increase existing Payroll Clerk position 260 hours annually. Net decrease of \$53,006 annual expenditure on Unified Finance personnel.

**** UW Extension reorganization will eliminate a second staff support position, and increase existing Office Specialist position 260 hours annually. Net decrease of \$59,523 annual expenditure.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors does accept the recommendation of the Finance and Personnel Committee to create or increase hours for the above listed positions and approves the funding for the above listed positions to be included in the 2018 budget.

BE IT FURTHER RESOLVED that the above approved positions will sunset if the projected revenue and income is not generated to offset the costs.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BL

Adopted: _____

8b.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-13 Establish 2018
Salaries & Benefits for
Designated Employees**

RESOLUTION NO. 17-13
ESTABLISH 2018 SALARIES AND BENEFITS
FOR DESIGNATED EMPLOYEES

WHEREAS, the Finance and Personnel Committee has duly considered the existing salaries for employees of Pierce County, excluding:

- a. the Administrative Coordinator (who was removed from the salary matrix November 18, 2003 pursuant to Resolution 03-34 and whose pay is addressed annually), and
- b. the employees in the Sheriff's Department union (patrol / investigators / jailers) whose pay has been established by the respective collective bargaining agreement; and

WHEREAS, part and parcel of said analysis has been consideration of the 2015 Carlson Dettmann Salary Matrix; and

WHEREAS, the Finance and Personnel Committee did meet on September 27, 2017, and recommends salary increases in the amount of 1.25% across the board to the Carlson Dettmann Salary Matrix system, as and for employees identified on the current Carlson Dettmann Salary Matrix, for the 2018 calendar year, effective January 1, 2018.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that the Carlson Dettmann Salary Matrix and salaries of all employees identified on the matrix be adjusted by 1.25% across the board, calculated upon the basis of the Salary Matrix, for the 2018 calendar year, effective January 1, 2018.

BE IT FURTHER RESOLVED that effective January 1, 2018, employees on the self-funded plan will continue to contribute 10% toward the health insurance premiums if wellness initiatives are met and 15/18/20% if wellness initiatives are not met.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BDL

Adopted: _____

8c.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-14 Increase
Library Funding**

**RESOLUTION NO. 17-14
INCREASE LIBRARY FUNDING**

WHEREAS, Pierce County no longer provides direct library services to county residents as the Pierce County Library was discontinued effective December 31, 2009 and the Books-by-Mail program was discontinued effective December 31, 2011, and therefore all library services are provided through the public libraries within the county; and

WHEREAS, Pierce County approved an updated library plan in Resolution 14-10 pursuant to Wis. Stat. §43.11, which provides for library services to residents of those municipalities in the county not maintaining a public library; and

WHEREAS, Pierce County is obligated to pay each public library in the county an amount to reimburse the public library for services provided to county residents in accordance with 1997 Wisconsin Act 150, as well as payments to out of county libraries in accordance with 2005 Wisconsin Act 420, all pursuant to Wis. Stats §43.12(1); and

WHEREAS, in Resolution 14-10 the County library plan committed to providing funding at the level required by law (70%), and at the request of the Pierce County Library Directors the plan included language which indicated that the County should consider funding at a higher level; and

WHEREAS, a request was made by the Pierce County Library Directors to increase the County Act 150 contribution from the statutory minimum of 70%; and

WHEREAS, the Finance & Personnel Committee, at its meeting on August 7, 2017, took action to recommend that the County Board approve an increase in the Act 150 library contribution from 75% in 2017 to 80% in 2018.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that the County contribution for library services in accordance with §43.12(1) and 1997 Wisconsin Act 150 shall be in the amount of 80% for the 2018 budget year, and shall revert to the statutory minimum of 70% thereafter unless action is taken by the County to the contrary, and that 2005 Wisconsin Act 420 funding shall remain at 70%.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors



ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

8d.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-15 Approve 2018
Tax Levy & Budget**

RESOLUTION 17-15

APPROVE 2018 TAX LEVY AND BUDGET

BE IT RESOLVED, that there be a tax levied upon all taxable property in Pierce County for operation and maintenance for the 2018 budget in the amount of: County Operating Levy \$15,705,938, Debt Service \$3,220,525, County Library \$482,749, County Aid Bridges \$200,000, for a total of \$19,609,212.

BE IT FURTHER RESOLVED, that in accordance with the tax levied in the total of \$19,609,212 the Pierce County Board of Supervisors hereby approves and authorizes the 2018 budget as set forth in the summary document attached hereto as Exhibit "A".

DATED this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BDL

Adopted: _____

PIERCE COUNTY WISCONSIN
2018 BUDGET

10/12/17 6:41 AM

SUMMARY OF 2016 INITIAL BUDGET WITH COMPARISON TO PRIOR YEAR BUDGETS

	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 RECOMMENDED BUDGET	Percentage Change
SUMMARY OF BUDGET:				
Total Gov't Funds Expenditures	36,308,348	47,633,525	39,934,589	-16.16%
Less Program Revenues/Carryovers	12,281,631	22,960,572	13,016,999	-43.31%
Net Gov't Funds Budgeted Expenditures	24,026,717	24,672,953	26,917,590	9.10%
Less Anticipated General Revenues	4,983,732	5,092,849	5,019,087	-1.45%
Gross Levy	19,062,985	19,580,104	21,898,503	11.84%
Less County Sales Tax Applied	1,695,968	1,983,635	2,289,291	15.41%
Less Applied	-	-	-	#DIV/0!
Net County Levy	17,367,017	17,596,469	19,609,212	11.438%
COUNTY TAX LEVY:				
Operating Levy	15,345,576	15,527,022	15,705,938	1.15% formula
Debt Service Levy	1,435,828	1,429,453	3,220,525	125.30%
Special Purpose Levies:				
County Library	385,613	439,994	482,749	9.72%
County Aid Bridges	200,000	200,000	200,000	0.00%
	17,367,017	17,596,469	19,609,212	11.438%
Subject to Levy Limit-Operating	15,345,576	15,527,022	15,705,938	1.152% from above
Not Subject to Levy Limit-Library	385,613	439,994	482,749	from above
Not Subject to Levy Limit-Bridges	200,000	200,000	200,000	from above
Subject to Levy Limit-Debt Service	1,435,828	1,429,453	3,220,525	from above
	17,367,017	17,596,469	19,609,212	11.438%
COUNTY MILL RATE:				
Operating Levy	5.281757	5.179650	4.975422	
Debt Service Levy	0.494194	0.476850	1.020217	
Special Purpose Levies:				
County Library	0.132723	0.146777	0.152928	
County Aid Bridges	0.068838	0.066718	0.083357	
	5.977512	5.869995	6.211924	
CHANGE FROM PRIOR YEAR:				
Dollars:				
Amount	282,787	229,452	2,012,743	
Percent	1.66%	1.32%	11.44%	
Mill Rate:				
Mills	-0.222776	-0.107517	0.341929	
Percent	-3.59%	-1.80%	5.83%	
COUNTY EQUALIZED VALUATION				
(Reduced by TID Increments):				
Total Value	2,905,392,500	2,997,897,400	3,156,704,800	
Percentage Change from Prior Year	5.443863%	3.177020%	5.304311%	
% Change Due to Net New Construction and TID Terminations	2.070%	1.130%	1.120%	
STATE LIMIT ON OPERATING TAX LEVY:				
Amount Under (Over) Tax Levy Limit	15,345,576	15,524,697	15,705,938	
		(2,325)	-	
		2,325		Pre2005 debt

Exhibit A

2018 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Gross Recom'd	2018 Carryover/ Grant/Adj.	2018 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
County Board	101 001 51110	1	60,523	62,074	62,527		62,527	62,567		62,567
Codification of Ordinances	101 001 51340	2	4,135	4,000	4,000		4,000	4,000		4,000
Other Legal-Negotiations	101 001 51390	3	4,477	10,000	10,000		10,000	10,000		10,000
Administration	101 001 51410	4	402,544	421,802	427,433		427,433	427,950		427,950
Human Resource	101 001 51430	5	89,827	76,920	109,024		109,024	112,641		112,641
Other General Admin & Postage	101 001 51490	6	11,360	12,100	12,100		12,100	12,100		12,100
Indirect Cost Study	101 001 51510	7	6,400	6,400	6,400		6,400	6,400		6,400
Independent Accounting & Auditing	101 001 51511	8	28,500	28,500	28,000		28,000	28,500		28,500
Illegal Taxes & Refunds	101 001 51910	9	3,861	-	-		-	-		-
Property & Liability Insurance	101 001 51930	10	57,045	73,614	74,400		74,400	78,300		78,300
Cafeteria Insurance	101 001 51932	11	4,572	4,944	4,700		4,700	5,040		5,040
Leave Liability	101 001 51940	12	-	100,000	100,000		100,000	50,000		50,000
Security	101 001 52910	13	28,079	25,120	25,150		25,150	50,000		50,000
West Cap	101 001 55140	14	3,000	3,000	3,000		3,000	3,000		3,000
Regional Planning	101 001 56310	15	19,811	20,650	20,680		20,680	20,563		20,563
Economic Development	101 001 56701	16	63,857	64,698	64,698		64,698	64,698		64,698
Pierce Co. Historical Society	101 001 56702	17	12,000	12,000	12,000		12,000	12,000		12,000
Circuit Court	101 002 51210	18	704,009	806,275	800,775		800,775	824,115		824,115
Law Library	101 002 51250	19	-	8,000	8,000		8,000	8,000		8,000
Criminal Justice Coordinating Council	101 002 51280	20	25,000	25,000	25,000		25,000	25,000		25,000
Mediation Fund (transfer to HS) (NL)	252 002 59220	21	-	7,000	7,000	(7,000)	-	7,500	(7,500)	-
Fines & Forfeiture Fund (transfer to HS) (NL)	253 002 59220	22	131,669	35,000	35,000	(35,000)	-	35,000	(35,000)	-
Register in Probate	101 003 51230	23	163,045	168,191	158,144		158,144	140,231		140,231
Medical Examiner	101 005 51270	24	121,916	168,162	133,605		133,605	163,648		163,648
County Clerk	101 006 51420	25	134,127	166,707	166,437		166,437	158,687		158,687
Elections	101 006 51440	26	131,420	54,350	54,350		54,350	118,180		118,180
Switchboard	101 006 51620	27	49,728	74,231	49,231		49,231	77,447		77,447
Tax Deed Expenses	101 006 51911	28	8,782	4,000	4,000		4,000	4,000		4,000
Care of Soldiers Graves	101 006 54720	29	7,089	7,326	7,326		7,326	7,356		7,356
Dog License Trust	805 006 52801	30	13,590	14,000	14,000	(14,000)		14,950	(14,950)	
Information Services	101 007 51450	31-32	519,280	533,184	536,727		536,727	657,926		657,926
Central Duplication	101 007 51460	33	19,022	12,282	12,282		12,282	18,079		18,079
Data Processing Equipment Fund (NL)	262 007 51451	34	34,936	36,000	37,488	(37,488)		75,138	(75,138)	
Treasurer	101 008 51520	35	242,172	270,140	266,590		266,590	274,562		274,562
Assessment of Property	101 008 51530	36	46,917	47,863	47,863		47,863	50,126		50,126
District Attorney	101 009 51310	37	218,388	213,220	211,810		211,810	259,783		259,783
Victim Witness	101 009 51312	38	86,797	90,665	90,665		90,665	93,094		93,094

2018 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Gross Recom'd	2018 Carryover/ Grant/Adj.	2018 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
Corporation Counsel	101 010 51320	39	335,372	373,272	373,420		373,420	382,803		382,803
Register of Deeds	101 011 51710	40	242,990	259,499	259,499		259,499	268,919		268,919
Land Records Modernization (NL)	101 011 51721	41	8,287	42,795	42,795	(42,795)		49,483	(49,483)	
SSN Redaction	101 011 51722	42	-	16,331	16,331	(16,331)		16,331	(16,331)	
Surveyor	101 012 51720	43	105,869	117,518	117,518		117,518	118,970		118,970
Land Management & Records	101 013 56300	44	290,933	306,132	306,132		306,132	313,696		313,696
Geographic Information System	101 013 56301	45	70,966	76,057	76,057		76,057	78,630		78,630
Land Information Grant	101 013 56302	46	96,958	50,000	50,000		50,000	47,000		47,000
Zoning	101 014 56400	47	288,308	271,912	271,912		271,912	294,025		294,025
WI Fund-Zoning Aids	806 014 56411	48	-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
Courthouse & Buildings	101 015 51600	49-50	610,145	729,338	853,294		853,294	943,147		943,147
Fairgrounds	101 015 51604	51	228,469	222,586	222,586		222,586	229,543		229,543
Building Outlay (NL)	101 015 51610	52	323,267	98,000	98,800		98,800	42,187		42,187
Sheriff	101 016 52110	53-54	3,702,689	3,813,455	3,806,234		3,806,234	3,848,066		3,848,066
Law Enforcement Equipment Outlay	101 016 52113	55	-	10,000	10,000		10,000	10,000		10,000
Asset Forfeiture (NL)	101 016 52115	56	-	1,000	1,000		1,000	1,000		1,000
D.A.R.E	101 016 52117	57	58,257	-	-		-	-		-
Boat & Snowmobile Safety Patrol	101 016 52130	58	144,510	158,280	158,280		158,280	149,279		149,279
Emergency Communications	101 016 52602	59	1,015,757	783,695	783,695		783,695	913,704		913,704
Correction / Detention / Jail	101 016 52700	60	1,107,946	1,851,180	1,851,180		1,851,180	1,787,163		1,787,163
Correct / Detent / Training Aids	101 016 52701	61	-	8,000	8,000		8,000	8,000		8,000
Canteen Fund (NL)	101 016 52702	62	1,126	10,000	10,000		10,000	10,000		10,000
Jail Nurse	101 016 52704	63	54,970	89,967	89,967		89,967	110,780		110,780
Jail Maintenance Fund (NL)	251 016 52700	64	1,200	-	20,000	(20,000)	-	20,000	(20,000)	-
Local Emergency Planning	101 017 51893	65	17,510	18,282	18,282		18,282	18,513		18,513
Emergency Management	101 017 52510	66	88,579	92,461	92,461		92,461	93,151		93,151
XCEL Energy Reimbursement	101 017 52520	67	94,987	90,000	90,000		90,000	90,000		90,000
Hazard Mitigation Plan	101 017 52550	68	-	-	-		-	22,372		22,372
Emergency Medical Services	101 017 54691	69	795	800	800		800	800		800
C.V.S.O.	101 023 54700	70	214,101	226,348	223,258		223,258	230,251		230,251
Veteran's Relief (NL)	101 023 54710	71	14,445	12,000	2,200		2,200	2,200		2,200
Veteran's Treatment Court	101 023 54730	72	3,750	2,966	2,966		2,966	2,966		2,966
County Fair	101 025 55460	73-75	220,604	236,900	236,900		236,900	236,900		236,900
County Park	101 026 55200	76	339,623	359,166	359,585		359,585	366,515		366,515
County Park Canteen	101 026 55202	77	289	2,800	3,200		3,200	3,200		3,200
Park Development (NL)	101 026 55210	78	76,490	-	-		-	-		-
Snowmobile Trails	242 026 55401	79	119,236	160,002	159,300	(159,300)	-	55,900	(55,900)	-

2018 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Gross Recom'd	2018 Carryover/ Grant/Adj.	2018 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
Shooting Range	101 029 56143	80	8,122	8,892	9,197		9,197	9,330		9,330
Pesticide Certification	101 027 54910	81	383	450	800		800	600		600
Cooperative Extension	101 027 55620	82	248,585	215,938	270,625		270,625	224,527		224,527
Land Conservation	101 028 56130	83	404,965	435,215	435,215		435,215	444,032		444,032
Cost Sharing (NL)	101 028 56131	84	51,420	50,000	50,000		50,000	50,000		50,000
Multi Discharger Variance (MDV)	101 028 56132	85	-	-	-		-	6,500		6,500
Producer Lead Watershed Grant	101 028 56133	86	8,484	10,000	10,000		10,000	10,000		10,000
Land/Water Practice (NL)	101 028 56134	87	94,710	192,400	192,400		192,400	91,500		91,500
Watershed Maintenance (NL)	101 028 56135	88	2,828	3,000	3,000		3,000	3,000		3,000
Deer Damage	101 028 56136	89	9,413	17,863	17,863		17,863	20,549		20,549
Fish & Game (NL)	101 029 56137	90	31,289	3,780	3,780		3,780	4,739		4,739
Solid Waste	101 030 53630	91-92	173,477	114,632	128,644		128,644	117,501		117,501
Recycling Center	101 030 53633	93-96	817,215	846,774	877,996		877,996	881,299		881,299
Clean Sweep Program	101 030 53634	97-98	119,092	130,207	130,615		130,615	138,420		138,420
Revolving Loan	207 001 56704	99	-	9,000	-		-	9,000	(9,000)	-
WI CDBG Housing Program	208 001 56707	100	21,861	20,000	-		-	20,000	(20,000)	-
Human Services/Child Support	212 021 54	101-188	6,709,708	7,519,699	7,004,241	(4,780,607)	2,223,634	7,194,085	(4,913,544)	2,280,541
Office on Aging	231 54601 etc	189-205	614,809	614,147	593,275	(396,737)	196,538	619,083	(422,545)	196,538
Public Health	227 300 54120	207	609,659	706,555	693,077	(118,240)	574,837	720,916	(134,801)	586,115
Cities Readiness	227 301 54159	208	12,248	18,349	15,717	(15,717)	-	17,670	(17,670)	-
Wisconsin WINS	227 304 54167	209	2,540	2,409	2,540	(2,540)	-	2,409	(2,409)	-
PH Emergency Prepare	227 305 54165	210	39,610	33,343	33,343	(33,343)	-	32,850	(32,850)	-
Peer Counseling/Breastfeeding	227 307 54158	211	8,799	8,995	8,444	(8,444)	-	8,995	(8,995)	-
Home Care/Personal Care (NL)	227 308 54130	212	287,796	274,292	303,215	(281,050)	22,165	312,360	(290,195)	22,165
Prenatal Care Coordination (NL)	227 309 54131	213	32,867	32,700	34,700	(19,700)	15,000	22,700	(17,700)	5,000
Maternal Child Health	227 310 54160	214	34,514	29,857	36,561	(23,035)	13,526	28,579	(16,331)	12,248
Family Planning (NL)	227 311 54133	215	305,717	288,227	309,052	(309,052)	-	305,916	(305,916)	-
Birth to Three Program	227 312 54137	216	180,156	195,028	204,128	(110,128)	94,000	192,673	(98,673)	94,000
WIC	227 313 54141	217	124,748	120,400	124,748	(124,748)	-	128,275	(128,275)	-
Dental Health	227 314 54172	218	3,719	6,200	6,200	(6,200)	-	6,200	(6,200)	-
DNR-Environmental Hlth	227 315 54151	219	16,563	16,439	14,140	(14,140)	-	17,700	(17,700)	-
Car Seat	227 316 54111	220	2,600	-	2,600	(2,600)	-	2,600	(2,600)	-
Immunizations	227 317 54128	221	15,349	12,036	11,286	(11,286)	-	11,316	(11,316)	-
Lead	227 318 54166	222	5,511	5,462	4,631	(4,631)	-	5,520	(5,520)	-
Fluoride	227 319 54146	223	868	868	868	(868)	-	868	(868)	-
Radon	227 320 54150	224	4,543	1,000	5,300	(5,300)	-	4,500	(4,500)	-
Prevention Health	227 322 54148	225	5,580	6,006	7,080	(7,080)	-	6,006	(6,006)	-

2018 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Gross Recom'd	2018 Carryover/ Grant/Adj.	2018 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
Ebola Preparedness	227 323 54142	226	7,739	5,523	-	-	-	-		-
Community Opportunity Grant	227 324 54144	227	19,862	22,008	5,522	(5,522)	-	-		-
Highway - Levy	101 001 53310 01	228-259	3,259,000	3,259,000	8,038,612	(4,779,612)	3,259,000	8,022,296	(4,663,296)	3,359,000
Highway - State Transportation Aids	101 001 53310 02		1,048,660	1,012,551	980,000	(980,000)	-	980,000	(980,000)	-
Highway - State CHIP Aids/Other	101 001 53310 03		358,478	-	-		-	-		-
Contingency Fund	102 001 59211	260	29,739	-	164,000		164,000	33,939		33,939
Recovery Zone Econ Development Bond	421 001		-	-	-		-	-		-
Jail/Sheriff Building Fund	431 001	261	7,636,219	8,225,000	10,000,000	(10,000,000)		-		
County Sales Tax Transferred to Gen Fd	204 001 59110		1,695,968	1,983,635						
Solid Waste Fees Transferred to Gen Fd	205 001 59110	262	504,623	407,016	545,355	(545,355)		517,220	(517,220)	
Budgeted Decreases in Fund Balances										
Contingency Fund	102					(3,472)	(3,472)		(29,000)	(29,000)
Debt Service Levy	301				9,934	(9,934)				
Budgeted Increases in Fund Balances:										
Data Processing Equipment Fund (NL)					4,112	(4,112)		3,517	(3,517)	
Land Records Modernization (NL)					10,205	(10,205)				
CDBG Revolving Loan Fund								31,000	(31,000)	
WI CDBG Housing Program								30,050	(30,050)	
SUB-TOTAL			38,906,342	41,038,056	45,564,078	(22,960,572)	22,603,506	36,031,315	(13,016,999)	23,014,316
County Library	101 024 55110	263	385,613	439,994	439,994		439,994	482,749		482,749
Debt Service Levy-OLD DEBT	301 001	264	449,940	447,615	447,615		447,615	-		
Debt Service Levy-NEW DEBT	301 001	264	1,165,315	981,838	1,940,081		1,940,081	3,220,525		3,220,525
Debt Service Levy-Bond Premium	301 001	264	-	958,243	-958,243		-958,243	-		
County Aid Bridges	101 001 53310 04	228/248	200,000	200,000	200,000		200,000	200,000		200,000
TOTAL GOVERNMENTAL FUNDS			41,107,210	44,065,746	47,633,525	(22,960,572)	24,672,953	39,934,589	(13,016,999)	26,917,590

2018 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Gross Recom'd	2018 Carryover/ Grant/Adj.	2018 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			

GOVERNMENTAL FUNDS - SUMMARY

General Fund - Operations	101		15,005,658	15,935,309	16,113,609	(69,331)	16,044,278	16,519,584	(65,814)	16,453,770
General Fund - Highway Operations	101a		4,666,138	4,271,551	9,018,612	(5,759,612)	3,259,000	9,002,296	(5,643,296)	3,359,000
General Fund - Highway Co Bridge Aids	101b		200,000	200,000	200,000	-	200,000	200,000	-	200,000
General Fund - Library	101c		385,613	439,994	439,994	-	439,994	482,749	-	482,749
General Fund - Contingency	102		29,739	-	164,000	(3,472)	160,528	33,939	(29,000)	4,939
General Fund - Totals			20,287,148	20,846,854	25,936,215	(5,832,415)	20,103,800	26,238,568	(5,738,110)	20,500,458
County Sales Tax Fund	204		1,695,968	1,983,635	-	-	-	-	-	-
Solid Waste Development Fund	205		504,623	407,016	545,355	(545,355)	-	517,220	(517,220)	-
CDBG Housing Grant #2	206		-	-	-	-	-	-	-	-
CDBG Revolving Loan Fund	207		-	9,000	-	-	-	40,000	(40,000)	-
WI CDBG Housing Fund	208		21,861	20,000	-	-	-	50,050	(50,050)	-
Human Services	212		6,709,708	7,519,699	7,004,241	(4,780,607)	2,223,634	7,194,085	(4,913,544)	2,280,541
Public Health	227		1,720,988	1,785,697	1,823,152	(1,103,624)	719,528	1,828,053	(1,108,525)	719,528
Office on Aging	231		614,809	614,147	593,275	(396,737)	196,538	619,083	(422,545)	196,538
Snowmobile Trails	242		119,236	160,002	159,300	(159,300)	-	55,900	(55,900)	-
Jail Maintenance Fund	251		1,200	-	20,000	(20,000)	-	20,000	(20,000)	-
Mediation Fund	252		-	7,000	7,000	(7,000)	-	7,500	(7,500)	-
Fines & Forfeiture Fund	253		131,669	35,000	35,000	(35,000)	-	35,000	(35,000)	-
Data Processing Equipment Fund	262		34,936	36,000	41,600	(41,600)	-	78,655	(78,655)	-
Debt Service Fund	301		1,615,255	2,387,696	1,439,387	(9,934)	1,429,453	3,220,525	-	3,220,525
Road Improvement Project	401		-	-	-	-	-	-	-	-
Recovery Zone Econ Development Bond	421		-	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431		7,636,219	8,225,000	10,000,000	(10,000,000)	-	-	-	-
Dog License Trust Fund	805		13,590	14,000	14,000	(14,000)	-	14,950	(14,950)	-
WI Fund-Zoning Aids Fund	806		-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
TOTAL GOVERNMENTAL FUNDS			41,107,210	44,065,746	47,633,525	(22,960,572)	24,672,953	39,934,589	(13,016,999)	26,917,590

variance with above

HIGHWAY FUND BUDGET

701			10,180,866	9,218,171	9,218,612	(5,759,612)	3,459,000	9,202,296	(5,643,296)	3,559,000
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BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Forest Crop Tax	101 001 41150	265	16,139	10,000	7,000		7,000	10,000		10,000
Retained Sales Tax	101 001 41220	265	135	120	120		120	120		120
County Sales Tax	101 001 49xxx	265	2,098,279	2,148,013	1,983,635		1,983,635	2,289,291		2,289,291
Aq Land Penalties	101 001 41820	265	3,165	500	500		500	500		500
Interest on Taxes	101 001 41900	265	257,794	275,000	275,000		275,000	275,000		275,000
Shared Taxes	101 001 43410	265	986,245	983,963	983,963		983,963	996,465		996,465
Computer Exempt Aid	101 001 43592	265	10,902	10,800	9,500		9,500	10,800		10,800
Trash Hauler License	101 001 44101	265	1,760	1,720	1,710		1,710	1,720		1,720
Administration Fees	101 001 46100	265	211	300	300		300	300		300
County Directories	101 001 46101	265	182	175	175		175	175		175
County-Vending Machine Revenue	101 001 46102	265	106	100	125		125	100		100
Refund National JPA-Staples	101 001 46112	265	-	250	250		250	250		250
Timber Sales Revenue	101 001 46810	265	-	20	20		20	20		20
CDL Revenue	101 001 47332	265	492	500	500		500	500		500
Drug Testing Revenue	101 001 47423	265	36	30	15		15	30		30
Interest-Insurance Deductible	101 001 48115	265	664	-	150		150	-		-
Rebate-Purchasing Card	101 001 48150	265	1,841	1,750	1,500		1,500	1,750		1,750
Rent from County Offices	101 001 48210	265	77,934	77,934	77,934		77,934	77,934		77,934
Rent of County Owned Property	101 001 48211	265	1,442	-	-		-	-		-
Sale of County Property	101 001 48310	265	1,439	500	500		500	500		500
Profit on Tax Deed Sale	101 001 48312	265	-	-	-		-	-		-
Unclaimed Trust Fund	101 001 48603	265	-	-	-		-	-		-
State Aid-GAL Fees	101 002 43510	266	16,370	8,000	16,000		16,000	10,000		10,000
State Court Grant	101 002 43518	266	53,190	52,835	52,835		52,835	52,835		52,835
Ordinances & Forfeitures	101 002 45110	266	76,198	60,000	60,000		60,000	61,000		61,000
State Fines for County	101 002 45120	266	32,484	30,000	30,000		30,000	31,000		31,000
Circuit Court Fees	101 002 46140	266	56,899	55,000	50,000		50,000	65,000		65,000
Resitution GAL Fees	101 002 46141	266	62,827	65,000	65,000		65,000	70,000		70,000
Interest - Clerk of Courts	101 002 48112	266	408	410	400		400	410		410
Register of Probate State G.A.L.	101 003 43510	267	6,209	6,500	6,500		6,500	6,500		6,500
Register in Probate-Reslitution GAL	101 003 46141	267	17,098	12,000	12,000		12,000	12,000		12,000
Register in Probate Fees	101 003 46150	267	12,805	11,000	11,000		11,000	11,000		11,000
Medical Examiner Fees	101 005 46108	268	20,300	21,900	21,900		21,900	21,900		21,900
Conservation Fees	101 006 44201	269	236	300	300		300	250		250
Clerk Fees	101 006 46110	269	8,899	7,000	7,000		7,000	8,000		8,000
Passport Fees	101 006 46115	269	16,002	14,000	14,000		14,000	15,000		15,000
Statewide Voter Registration	101 006 47331	269	23,968	3,500	3,500		3,500	24,000		24,000
County Clerk-Insurance Recovery	101 006 48400	269	629	-	-		-	-		-
Colored Copies Revenue	101 007 47413	270	3,416	3,500	3,500		3,500	3,000		3,000

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Payment in Lieu of Taxes-Districts	101 008 43690	271	22,385	22,298	22,680		22,680	22,680		22,680
Treasurer Fees	101 008 46120	271	15,320	13,000	13,000		13,000	13,500		13,500
Interest on Gen. Fund Investments	101 008 48110	271	266,766	330,000	350,000		350,000	330,000		330,000
Interest on Checking	101 008 48112	271	4,305	3,000	3,000		3,000	3,100		3,100
State Aid - Victim/Witness	101 009 43514	272	45,448	45,329	-		-	44,775		44,775
Victim Witness Fees	101 009 46160	272	-	-	45,329		45,329	-		-
District Attorney Fees	101 009 46165	272	15,173	11,000	11,000		11,000	11,500		11,500
Corporation Counsel Fees	101 010 46170	273	400	900	1,700		1,700	900		900
Real Estate Transfer Tax	101 011 41230	274	113,991	100,000	90,000		90,000	100,000		100,000
Register of Deeds Fees	101 011 46130	274	166,228	185,000	180,000		180,000	185,000		185,000
Land Records Modernization Fee (NL)	101 011 46131	274	57,864	53,000	53,000	(53,000)	-	53,000	(53,000)	-
Monumentation Fees	101 012 46180	275	7,350	6,000	6,000		6,000	6,000		6,000
State Aid - Land Information Grant	101 013 43591	276	98,456	49,000	49,000		49,000	46,000		46,000
County Fines/Violations	101 013 45102	276	-	250	250		250	250		250
GIS Revenue	101 013 46190	276	1,613	1,500	1,500		1,500	1,500		1,500
Zoning Fees	101 014 44401	277	77,046	65,000	65,000		65,000	65,000		65,000
Sanitation Fees	101 014 44402	277	28,900	20,000	20,000		20,000	20,000		20,000
Land Record Fees-Zoning	101 014 46132	277	3,088	2,000	2,000		2,000	2,000		2,000
Winter Storage	101 015 46747	278	36,710	40,000	40,000		40,000	40,000		40,000
Fairgrounds Rental	101 015 46749	278	10,513	15,000	15,000		15,000	15,000		15,000
Donations & Contributions	101 015 48500	278	204	-	-		-	-		-
Rebate - Focus on Energy	101 015 48610	278	-	9,600	-		-	-		-
State Aid-Training & Standards	101 016 43507	279	7,200	7,000	7,000		7,000	7,200		7,200
State Aid - Law Enforcement	101 016 43521	279	1,210	-	-		-	1,300		1,300
State Aid - Water Patrol	101 016 43524	279	38,685	50,000	50,000		50,000	38,600		38,600
State Aid - Snowmobile Patrol	101 016 43525	279	31,166	15,000	15,000		15,000	31,100		31,100
State Aid - ATV Safety	101 016 43529	279	41,265	30,000	30,000		30,000	41,000		41,000
Sheriff Fees Accident Photo Fees	101 016 46210	279	1,343	2,000	2,000		2,000	1,400		1,400
Sheriff Fees - Paper Services	101 016 46211	279	22,100	13,000	13,000		13,000	22,100		22,100
Fingerprint Fees	101 016 46240	279	-	-	-		-	-		-
Board of Prisoners	101 016 46241	279	77,966	93,000	93,000		93,000	45,000		45,000
Home Monitor Revenue	101 016 46242	279	2,204	3,000	3,000		3,000	-		-
Canteen Fund Revenue (NL)	101 016 46243	279	1,152	10,000	10,000		10,000	10,000		10,000
Car Tow Reimbursement	101 016 46244	279	2,958	4,000	4,000		4,000	3,000		3,000
License Fees	101 016 46245	279	11,802	15,000	15,000		15,000	10,000		10,000
Reimbursement for Services	101 016 46246	279	26,192	14,000	14,000		14,000	14,000		14,000
Asset Forfeiture	101 016 46774	279	-	1,000	1,000		1,000	1,000		1,000
Reimbursement Federal Gov	101 016 47101	279	1,600	1,000	1,000		1,000	1,000		1,000
State Restitution	101 016 47224	279	57	500	500		500	500		500

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgrm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgrm Rev/ Carryovers	Net Budgeted
Drug Abuse Grant	101 016 47320	279	6,059	13,000	13,000		13,000	6,000		6,000
D.A.R.E. Program	101 016 47422	279	10,395	16,000	16,000		16,000	11,000		11,000
Radio Tower Lease Revenue	101 016 48240	279	18,657	18,000	18,000		18,000	18,000		18,000
Sale of Squad Cars	101 016 48311	279	9,500	10,000	10,000		10,000	10,000		10,000
DARE-Sale of County Property	101 016 48315	279	1,012	-	-		-	-		-
Sheriff-Insurance Recovery	101 016 48400	279	22,045	2,000	2,000		2,000	2,000		2,000
Donations D.A.R.E.	101 016 48505	279	1,473	2,000	2,000		2,000	1,000		1,000
Donations K9	101 016 48517	279	10,000	-	-		-	-		-
Pierce Co. Consortium Grant	101 016 48521	279	11,625	7,750	7,750		7,750	-		-
Donations Boat & Snow	101 016 48536	279	10,000	-	-		-	-		-
Rebate of Telephones	101 016 48608	279	1,054	2,500	2,500		2,500	1,000		1,000
Law Enforcement Recoveries	101 016 48900	279	-	10,000	10,000		10,000	10,000		10,000
State Aid - L.E.P.C.	101 017 43527	280	10,616	10,539	10,539		10,539	10,810		10,810
State Aid - Emergency Mgmt	101 017 43528	280	46,762	38,259	38,259		38,259	38,139		38,139
State Aid - Hazard Mitigation	101 017 43542	280	-	-	-		-	22,372		22,372
Emergency Management Fees	101 017 46220	280	396	400	400		400	400		400
XCEL Energy - Reimbursement	101 017 48010	280	119,497	90,000	90,000		90,000	90,000		90,000
State Aid - C.V.S.O.	101 023 43562	281	21,097	16,500	16,500		16,500	16,500		16,500
C.V.S.O. Transportation	101 023 46601	281	6,009	4,500	4,500		4,500	4,500		4,500
Donations-Veteran Relief Fund	101 023 48506	281	17,038	2,200	-		-	-		-
Vet Relief-Golf Sponsorship	101 023 48534	281	7,820	2,900	2,900		2,900	2,900		2,900
State Aid for County Fair	101 025 43571	282	7,163	7,200	7,200		7,200	7,200		7,200
Motocross Revenue/Sponsors	101 025 46740	282	14,139	15,800	15,800		15,800	15,800		15,800
Fair Admission & Use Fees	101 025 46741	282	89,811	101,000	101,000		101,000	101,000		101,000
Grandstand	101 025 46742	282	5,576	11,000	11,000		11,000	11,000		11,000
Sponsors/Trophies	101 025 46743	282	2,944	7,500	7,500		7,500	3,000		3,000
Space/Priv/Rides	101 025 46744	282	62,192	55,500	55,500		55,500	60,000		60,000
Contest Entry Fees	101 025 46745	282	-	4,800	4,800		4,800	4,800		4,800
Exhibitor Fees	101 025 46746	282	6,910	7,000	7,000		7,000	7,000		7,000
Fair Administrative Income	101 025 46748	282	6,152	6,500	6,500		6,500	6,500		6,500
Social Garden Revenue	101 025 46751	282	15,969	20,000	20,000		20,000	20,000		20,000
Fair-Insurance Reimbursement	101 025 48400	282	720	600	600		600	600		600
Fair Donations & Contributions	101 025 48500	282	3,300	-	-		-	-		-
State Aid - Parks	101 026 43572	283	29,869	-	-		-	-		-
Park Revenues	101 026 46720	283	146,393	166,000	164,000		164,000	166,000		166,000
Park Development Fund	101 026 46721	283	-	-	-		-	-		-
Park Canteen	101 026 46723	283	5,176	5,500	5,500		5,500	5,500		5,500
Park-Timber Sales	101 026 46810	283	-	-	7,800		7,800	7,800		7,800
Park-Sale of County Equipment	101 026 48316	283	-	1,400	1,367		1,367	-		-

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Reimbursement-Snowmobile Admin	101 026 48950	283	6,739	6,500	6,500		6,500	5,000		5,000
State Aid-Penalty Mail Allotment	101 027 43596	284	1,842	3,684	3,684		3,684	3,684		3,684
Pesticide Certification	101 027 44900	284	1,925	1,045	1,300		1,300	1,300		1,300
Sale of UW-Ext. Supplies	101 027 46771	284	194	300	300		300	200		200
UW Extension Revenues	101 027 46773	284	465	1,500	1,500		1,500	1,500		1,500
State Aid - Land Conservation	101 028 43580	285	130,465	126,417	126,417		126,417	130,000		130,000
State Aid-LWRMP Practices	101 028 43583	285	93,210	190,900	190,900		190,900	90,000		90,000
State Aid-Producer Lead Watershed	101 028 43584	285	8,484	10,000	10,000		10,000	10,000		10,000
State Aid - Deer Damage (NL)	101 028 43585	285	15,085	17,863	17,863		17,863	20,549		20,549
Tree Sales	101 028 46812	285	16,611	18,000	18,000		18,000	18,000		18,000
Land Conservation Fees	101 028 46828	285	-	3,000	3,000		3,000	3,000		3,000
Multi Discharger Variance (MDV)	101 028 46829	285	-	-	-		-	10,000		10,000
USDA NRCS Agreement	101 028 47120	285	22,304	25,000	25,000		25,000	20,000		20,000
State Aid - Fish & Game (NL)	101 029 43586	286	11,791	1,559	1,559		1,559	2,849		2,849
Shoaling Range Revenue	101 029 46827	286	2,831	2,500	2,500		2,500	2,500		2,500
State Aid - Recycling	101 030 43543	287	191,444	201,053	201,400		201,400	201,000		201,000
State Aid - Clean Sweep	101 030 43544	287	30,350	26,330	18,000		18,000	18,500		18,500
Clean Sweep Revenues	101 030 46430	287	90,141	86,000	79,000		79,000	87,500		87,500
Sale of Recycled Materials	101 030 46431	287	274,884	330,000	275,000		275,000	290,000		290,000
Solid Waste Revenue	101 030 46432	287	18,342	21,875	18,500		18,500	23,000		23,000
Carton Council Grant	101 030 47338	287	-	15,000	-		-	-		-
Sale of Recycling Machinery	101 030 48313	287	-	2,500	-		-	-		-
Insurance Recovery	101 030 48400	288	-	1,839	-		-	-		-
State Transportation Aids	101 001 43531	-	1,048,660	1,012,551	980,000	(980,000)	-	980,000	(980,000)	-
CHIP Hwy Grants/Other	101 001 43538	-	358,478	-	-		-	-		-
Transfer to Gen Fd-Solid Waste Fd	101 001 49xxx	289	-	407,016	545,355		545,355	517,220		517,220
Transfer to Gen FdCounty Sales Tax Re	204 001 41211	-	-	-	-		-	-		-
Solid Waste User Fees	205 001 46400	290	397,283	397,000	395,371	(395,371)	-	397,500	(397,500)	-
Revolving Loan Interest	207 001 48110	291	9,596	10,000			-	10,000	(10,000)	-
Revolving Loan Repayment	207 001 48928	291	10,169	30,000			-	30,000	(30,000)	-
Revolving Loan Other	207 001 46850	291	993,601	-			-	-		-
CDBG Interest	208 001 48110	292	74	50			-	50	(50)	-
Community Development-Housing Ref.	208 001 48513	292	22,456	50,000			-	50,000	(50,000)	-
Human Services Rev-Intergovernment	212 051 43	293	3,922,804	4,741,615	4,780,607	(4,780,607)	-	4,913,544	(4,913,544)	-
Human Services Refunds	212 051 46	316	363,131				-			-
St. Aid-Communicable Disease	227 300 43594	317	-	-	-		-	5,000	(5,000)	-
Licensing fees - Restaurant	227 300 44102	317	67,180	-	-		-	-		-
License Fees - DATCP	227 300 44103	317	15,174	80,000	85,000	(85,000)	-	87,001	(87,001)	-
Licensing fees - DSPS	227 300 44104	317	1,425	1,106	-		-	1,100	(1,100)	-

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Immunization Revenue	227 300 46523	317	1,885	1,200	1,300	(1,300)	-	1,600	(1,600)	-
Public Health Revenue	227 300 46524	317	975	980	1,100	(1,100)	-	1,100	(1,100)	-
Mantoux	227 300 46537	317	839	1,400	800	(800)	-	1,000	(1,000)	-
Flu Shot Revenue	227 300 46538	317	12,870	16,000	18,000	(18,000)	-	18,000	(18,000)	-
School Health Revenue	227 300 46539	317	9,388	10,100	10,000	(10,000)	-	13,000	(13,000)	-
Institute of WI Health Inc.	227 300 47337	317	-	6,264	-	-	-	3,000	(3,000)	-
Donation-Sharps	227 300 48607	317	2,045	4,668	2,040	(2,040)	-	4,000	(4,000)	-
St. Aid-Cities Readiness	227 301 43559	318	12,248	18,349	15,717	(15,717)	-	17,670	(17,670)	-
St. Aid-Wisconsin WINS	227 304 43569	319	2,540	2,409	2,540	(2,540)	-	2,409	(2,409)	-
St. Aid-PH Emergency Preparedness	227 305 43533	320	39,610	32,843	33,343	(33,343)	-	32,350	(32,350)	-
St. Aid-BioT Preparedness	227 305 43551	320	-	500	-	-	-	500	(500)	-
St. Aid-Peer Counseling/Breastfeeding	227 307 43535	321	8,800	8,995	8,444	(8,444)	-	8,995	(8,995)	-
Home Care-Medicare	227 308 46511	322	35,596	50,000	100,000	(100,000)	-	60,000	(60,000)	-
Home Care-Medical Assistance	227 308 46515	322	37,964	30,000	27,000	(27,000)	-	40,000	(40,000)	-
Home Care-VA	227 308 46516	322	96,696	102,000	90,000	(90,000)	-	112,000	(112,000)	-
Home Care-Insurance	227 308 46518	322	2,961	10,000	5,000	(5,000)	-	12,145	(12,145)	-
Home Care-Self Pay	227 308 46525	322	4,840	7,100	5,000	(5,000)	-	10,000	(10,000)	-
Home Care Continuous	227 308 46535	322	44,914	43,000	44,000	(44,000)	-	50,000	(50,000)	-
Home Care-Donation	227 308 48503	322	60	27	50	(50)	-	50	(50)	-
Prenatal Care Coord-Med. Assistance	227 309 46512	323	15,272	8,000	10,000	(10,000)	-	8,000	(8,000)	-
Prenatal Care Coord.-United Way	227 309 48504	323	2,474	1,700	1,700	(1,700)	-	1,700	(1,700)	-
St. Aid-Maternal Child Health	227 310 43579	324	18,035	16,331	18,035	(18,035)	-	16,331	(16,331)	-
St. Aid-Family Planning	227 311 43552	325	66,273	66,273	66,273	(66,273)	-	66,273	(66,273)	-
Family Planning UWRF Student Health	227 311 46509	325	33,258	35,000	34,000	(34,000)	-	37,603	(37,603)	-
Family Planning-Gen. Income	227 311 46513	325	185,471	175,000	195,000	(195,000)	-	179,000	(179,000)	-
Family Planning Self Pay	227 311 46514	325	4,205	1,500	6,000	(6,000)	-	2,000	(2,000)	-
Family Planning Insurance	227 311 46534	325	-	500	1,739	(1,739)	-	1,500	(1,500)	-
Family Planning UW-RF Rent	227 311 48214	325	5,040	5,040	5,040	(5,040)	-	5,040	(5,040)	-
Family Planning Private Foundation Gr	227 311 48511	325	-	-	-	-	-	10,000	(10,000)	-
Family Planning Donations	227 311 48520	325	10,000	4,914	1,000	(1,000)	-	4,500	(4,500)	-
St. Aid-Birth to Three	227 312 43519	326	62,773	62,773	62,773	(62,773)	-	62,773	(62,773)	-
Birth to Three Revenue	227 312 46519	326	7,568	12,400	12,000	(12,000)	-	14,000	(14,000)	-
Parental Cost Program	227 312 46520	326	7,530	4,500	3,000	(3,000)	-	4,500	(4,500)	-
MA Speech Therapy	227 312 46522	326	6,111	6,000	17,000	(17,000)	-	6,000	(6,000)	-
Speech Therapy Insurance	227 312 46536	326	10,503	5,355	5,355	(5,355)	-	5,400	(5,400)	-
St. Aid-Farmers Market	227 313 43553	327	-	1,193	-	-	-	1,193	(1,193)	-
St. Aid-WIC Fit Families	227 313 43557	327	-	-	-	-	-	7,875	(7,875)	-
State Aid- WIC	227 313 43558	327	124,744	119,207	124,748	(124,748)	-	119,207	(119,207)	-
Medicaid Dental Health	227 314 46527	328	3,764	3,500	3,500	(3,500)	-	3,500	(3,500)	-

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
St. Aid-DNR Environmental Health	227 315 43546	329	12,340	12,729	10,640	(10,640)	-	14,000	(14,000)	-
DNR Environmental Health	227 315 46529	329	3,595	3,710	3,500	(3,500)	-	3,700	(3,700)	-
St. Aid-Car Seat	227 316 43506	330	2,600	-	2,600	(2,600)	-	2,600	(2,600)	-
St. Aid-Adult Immunizations	227 317 43549	331	-	720	-	-	-	-	-	-
St. Aid-Immunizations	227 317 43550	331	15,349	11,316	11,286	(11,286)	-	11,316	(11,316)	-
St. Aid-Lead	227 318 43536	332	2,831	2,820	2,831	(2,831)	-	2,820	(2,820)	-
MA-Childhood Lead Testing	227 318 46510	332	2,316	2,642	1,800	(1,800)	-	2,700	(2,700)	-
St. Aid-Fluoride	227 319 43509	333	868	868	868	(868)	-	868	(868)	-
St. Aid-Radon	227 320 43548	334	3,870	-	3,500	(3,500)	-	3,500	(3,500)	-
Radon Revenue	227 320 46521	334	1,043	1,000	1,800	(1,800)	-	1,000	(1,000)	-
Prevention Health	227 322 43568	335	5,580	6,006	7,080	(7,080)	-	6,006	(6,006)	-
St. Aid-Ebola Preparedness	227 323 43545	336	8,641	5,523	-	-	-	-	-	-
Community Options	227 324 48529	337	24,791	22,008	5,522	(5,522)	-	-	-	-
Office on Aging Grant Funds/Intergov.	231 022 43	338	303,619	416,545	396,737	(396,737)	-	422,545	(422,545)	-
Office on Aging Program Income	231 022 46	354	134,979	-	-	-	-	-	-	-
Office on Aging Other	231 022 48	-	1,480	-	-	-	-	-	-	-
Snowmobile Trails (NL)	242 026 43573	355	147,369	160,002	159,300	(159,300)	-	55,900	(55,900)	-
Jail Maintenance Fund (NL)	251 016 45190	356	32,816	-	20,000	(20,000)	-	20,000	(20,000)	-
Family Mediation Fund (NL)	252 006 46111	357	4,800	4,000	4,000	(4,000)	-	4,500	(4,500)	-
Mediation Fund-Courts (NL)	252 002 46143	358	3,625	3,000	3,000	(3,000)	-	3,000	(3,000)	-
OWI Surcharge-Fines/Forfeiture (NL)	253 002 45121	359	38,613	35,000	35,000	(35,000)	-	35,000	(35,000)	-
Data Processing Equipment Fund (NL)	262 007 47411	360	41,600	41,600	41,600	(41,600)	-	41,600	(41,600)	-
Recovery Zone Economic	421 001	361	12,073	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431 001	362	85,743	40,000	10,000,000	(10,000,000)	-	-	-	-
Dog License Collection (NL)	805 006 44202	363	13,590	14,000	14,000	(14,000)	-	14,950	(14,950)	-
WI Zoning Aids (NL)	806 014 43587	364	-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
Highway	701	365-375	-	-	4,779,612	(4,779,612)	-	4,663,296	(4,663,296)	-
FUNDS APPLIED-Data Processing Equipment Outlay							-	33,538	(33,538)	-
FUNDS APPLIED-Redaction					16,331	(16,331)	-	16,331	(16,331)	-
FUNDS APPLIED-Park Development							-			-
FUNDS APPLIED-Sales Tax Fund							-			-
FUNDS APPLIED-Solid waste Fund		290			149,984	(149,984)	-	119,720	(119,720)	-
FUNDS APPLIED-Prenatal Care		323			8,000	(8,000)	-	8,000	(8,000)	-
FUNDS APPLIED-Family Planning					-	-	-			-
FUNDS APPLIED-Home Care		322			10,000	(10,000)	-	6,000	(6,000)	-
FUNDS APPLIED-Maternal Child Health					5,000	(5,000)	-	-	-	-
FUNDS APPLIED-Birth To Three		326			10,000	(10,000)	-	6,000	(6,000)	-
FUNDS APPLIED-Dental Health		328			2,700	(2,700)	-	2,700	(2,700)	-
FUNDS APPLIED-Debt Service					9,934	(9,934)	-			-

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
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Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
FUNDS APPLIED-Recovery Zone							-			-
FUNDS APPLIED-OWI Surcharge							-			-
FUNDS APPLIED-Contingency Fund					3,472	(3,472)	-			-
TOTAL GOVERNMENTAL FUNDS			15,741,254	15,245,058	30,037,056	(22,960,572)	7,076,484	20,296,377	(12,987,999)	7,308,378

BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2018
10/12/17 6:41 AM

Account Name	Account No.	Page	2016 Actual	Estimate 2017	2017 Budget			2018 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted

GOVERNMENTAL FUNDS - SUMMARY

General Fund - Operations	101		6,058,699	5,706,748	5,580,494	(1,033,000)	4,547,494	5,534,867	(1,033,000)	4,501,867
General Fund - Highway Operations	101a		-	-	-	-	-	-	-	-
General Fund - Funds Applied	101b		-	-	16,331	(16,331)	-	49,869	(49,869)	-
General Fund - Transfer from Hwy	101c		-	-	4,779,612	(4,779,612)	-	4,663,296	(4,663,296)	-
General Fund - Trans - Sales Tax Fd	101d		2,098,279	2,148,013	1,983,635	-	1,983,635	2,289,291	-	2,289,291
General Fund - Trans - Solid Waste Fd	101e		-	407,016	545,355	-	545,355	517,220	-	517,220
General Fund - Totals			8,156,978	8,261,777	12,905,427	(5,828,943)	7,076,484	13,054,543	(5,746,165)	7,308,378
Contingency Fund	102		-	-	3,472	(3,472)	-	-	-	-
County Sales Tax Fund	204		-	-	-	-	-	-	-	-
Solid Waste Development Fund	205		397,283	397,000	545,355	(545,355)	-	517,220	(517,220)	-
CDBG Housing Grant #2	206		-	-	-	-	-	-	-	-
CDBG Revolving Loan Fund	207		1,013,366	40,000	-	-	-	40,000	(40,000)	-
WI CDBG Housing Fund	208		22,530	50,050	-	-	-	50,050	(50,050)	-
Human Services	212		4,285,935	4,741,615	4,780,607	(4,780,607)	-	4,913,544	(4,913,544)	-
State Grants (Public Health)	227		1,044,855	1,025,469	1,103,624	(1,103,624)	-	1,108,525	(1,108,525)	-
Office on Aging	231		440,078	416,545	396,737	(396,737)	-	422,545	(422,545)	-
Snowmobile Trails	242		147,369	160,002	159,300	(159,300)	-	55,900	(55,900)	-
Jail Maintenance Fund	251		32,816	-	20,000	(20,000)	-	20,000	(20,000)	-
Mediation Fund	252		8,425	7,000	7,000	(7,000)	-	7,500	(7,500)	-
Fines & Forfeiture Fund	253		38,613	35,000	35,000	(35,000)	-	35,000	(35,000)	-
Data Processing Equipment Fund	262		41,600	41,600	41,600	(41,600)	-	41,600	(41,600)	-
Debt Service Fund	301		-	-	9,934	(9,934)	-	-	-	-
Road Improvement Projects	401		-	-	-	-	-	-	-	-
Recovery Zone	421		12,073	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431		85,743	40,000	10,000,000	(10,000,000)	-	-	-	-
Dog License Trust Fund	805		13,590	14,000	14,000	(14,000)	-	14,950	(14,950)	-
WI Fund-Zoning Aids Fund	806		-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
TOTAL GOVERNMENTAL FUNDS			15,741,254	15,245,058	30,037,056	(22,960,572)	7,076,484	20,296,377	(12,987,999)	7,308,378

variance with above

HIGHWAY FUND BUDGET

701			10,376,186	9,218,173	9,218,612	(5,759,612)	3,459,000	9,202,296	(5,643,296)	3,559,000
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2018 Proposed Budget

Finance & Personnel Committee: Sept. 27, 2017

First Reading: Oct. 24, 2017

Adoption: November 14, 2017

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
September 27, 2017 – 3:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2017 – 10

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jeff Holst called the meeting to order at 3:00 p.m.

1a) Those Present.

A quorum was established acknowledging 5 members present; 2 absent/excused.

Members present:

Jon Aubart	District #3	Bill Schroeder	District #14
Scott Bjork	District #7	Jerry Kosin	District #15
		Jeff Holst	District #16

Absent/Excused: Ken Snow-District #9; Dan Reis-District #13

Also present: LeRoy Peterson-Dist. #2(3:37), Mike Kahlow-Dist. #6, Neil Gulbranson-Dist. #11, Jo Ann Miller-Administrative Coordinator, Bradley D. Lawrence-Corporation Counsel, Kathy Fuchs-Treasurer, Julie Brickner-Finance Director, Allison Preble-HR Manager, Peg Feuerhelm-Clerk of Courts(3:30), Ron Schmidt-HS Director, Julie Hines-Register of Deeds, Kristen Bruder-UW Extension Agent, Frank Ginther-UW Extension Office, Tami Billeter-HS Operations Manager, Janet Huppert-IS Director, Dianne H-Robinson-Public Health Interim Director, Becky Johnson-PH Business Manager, Brock Geyen-Auditor; CLA, John Worsing-Medical Examiner, Jason Matthys-Chief Deputy Sheriff, Nancy Hove-Sheriff, Chad Johnson-Hwy Commissioner, Sue Gerdes-Hwy Office Manager, Jerry Forss-Maintenance Supervisor, Deb Feuerhelm-DA Office Manager(4:03), Wayne Dodge, & Matthew Lambert-Press/PC Herald.

1b) Public Comment.

Kristen Bruder introduced herself & explained her function as UW Extension Regional Director for the region that includes Pierce County.

2a-c) Consent Calendar.

Motion by S. Bjork/J. Kosin to approve agenda, minutes of Sept. 11, 2017, & Treasurer's report as presented; motion carried unanimously.

3) Present & review 2018 department & agency budgets with independent auditor

B. Geyen of CLA accounting firm gave brief overview of 2018 budget & then went into further detail on various aspects of the County's debt levy & allowable increase of the tax levy.

4) Discuss/Take action regarding Administration/Unified Finance Re-organization Plan

AC J. Miller explained the proposed re-organization plan for the Administration Dept. when the Unified Finance unit is in one location. She gave further detail of positions that one Accounting Assistance would change to Payroll Clerk, & one Accounting Assistant would be eliminated. The existing Payroll Clerk position would increase from 35 to 40 hrs/wk. Motion by J. Kosin/S. Bjork to approve re-organization plan for Administration/Unified Finance & forward to the County Board; motion carried unanimously.

5) Discuss/Take action on new position requests for 2018

AC J. Miller distributed updated resolution for new personnel requests to include proposed re-organizational changes for Administration/Unified Finance & Human Services Dept. Committee reviewed resolution with changes. Motion by J. Aubart/J. Kosin to approve revised & updated resolution on new position requests for the 2018 Budget; motion carried unanimously.

6) Discuss/Take action on resolution granting increased funding to Pierce County libraries in 2018

Committee reviewed resolution that would allow an increase in reimbursement to Pierce County libraries. Clerk J. Feuerhelm indicated that the Committee previously took action to increase the reimbursement to 80% & this was the resolution that formally presents that to the County Board. Motion by J. Aubart/B. Schroeder to approve resolution granting increased funding to Pierce County libraries as presented & forward to County Board; motion carried with 3 in favor (J. Aubart, B. Schroeder, J. Kosin), & 2 opposed (S. Bjork, J. Holst).

7) Discuss/Take action on 2018 budget recommendations to the County Board

J. Miller presented a budget overview for 2018 indicating that the current proposed budget is over between \$132,760 to \$248,597 depending on the recommendation to add \$115,837 to the Human Services placement budget as that is seriously underfunded.. She offered a number of suggestions to achieve a balanced budget which were considered & questioned by the Committee. She also suggested the County may want to consider exploring a study or audit of operations of County departments, especially the larger ones, to look at what services & programs are being offered, at what cost, as well as if there are other possible resources for those services. Another suggestion was to move \$29,000 previously allotted for UW Extension Ag Agent in 2017 to Building Outlay as she felt this fund was also under budgeted for the amount of maintenance that needs to take place on a yearly basis. Also, Human Services Dept. was to realize additional funds from the State in the amount of \$37,016. It was suggested to apply the State's \$2077 adjustment to the equalized value & the additional \$1000 for UW Extension for a net excess amount of \$33,939. It was also suggested perhaps these funds should be placed in Contingency & used for the study of this Department as previously mentioned. AC J. Miller added that there was currently \$30,312 in Contingency that may be used for such a study as well.

Motion by S. Bjork/B. Schroeder to approve an organizational study of the Human Services Department to determine, analyze and examine each service provided, how each is funded, the level of effort of the staff for each service, the client base, and available alternative service providers for clients, and fund this study through the Contingency fund (\$30,312 set aside in 2008 for organizational study & \$33,939 allotted to HS from State). Motion carried unanimously.

Motion by J. Aubart/B. Schroeder to approve budget suggestions to balance the 2018 budget to include the following: 1) Eliminate .5 FTE ADA attorney a reduction of \$48,725. 2) Reduce ME budget for autopsies by \$18,000. 3) Eliminate second support staff position in UW Extension, increase first support staff to 40 hrs/wk, & add \$13,000 in temporary wages for support staff which would amount to a reduction of \$47,523. 4) Drop Ag Agent position in UW Extension for a reduction of \$44,256. 5) Reduce Sheriff's Dept. inmate medical expenses by \$20,000. 6) Eliminate Filemaker computer program in Human Services & move to the County's systems for a reduction of \$2,508. 7) Reduce one Accounting Assistant position in Administration/Unified Finance & add a Payroll Clerk, as well as increase hours of Payroll Clerk position from 35 to 40 hrs/wk for a reduction of \$53,006. Also to move \$29,000 from 2017 Budget in Contingency allotted for UW Ag Agent to Building Outlay in the Maintenance Dept. Budget. Motion carried unanimously.

8) Discuss/Take action to establish 2018 salaries and benefits for designated employees

Committee reviewed resolution presented. Motion by J. Aubart/S. Bjork to approve resolution to establish 2018 salaries & benefits for designated employees & forward to the County Board; motion carried unanimously.

9) Discuss/Take action to recommend to County Board to approve 2018 Tax Levy & Budget

resolution

Committee reviewed revised & updated resolution to include changes proposed at this meeting for new personnel as well as budget reductions. Motion by J. Aubart/S. Bjork to approve 2018 tax levy & budget resolution to include amounts for County Operating Levy of \$15,705,038; Debt Service \$3,220,525; County Library \$482,749; County Aid Bridges \$200,000; for a total of \$19,609,212. And forward to County Board; motion carried unanimously.

10) Future Agenda Items

- Cancellation of outstanding checks
- Proposed changes to Personnel Policy
- SNAP-Ed program
- Fleet vehicle purchase

11) Next Meeting Date

Next regular meeting previously set for October 2nd, 2017 at 4:00 p.m. in the County Board Room.

12) Adjournment

Meeting adjourned at 4:14 p.m. by motion of B. Schroeder/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, County Clerk

County Board

2018 Budget Directive

Motion by M. Kahlow/S. Bjork to approve 2018 Budget Calendar and set a property tax levy direction to maximize allowable levy; direct Department Heads and Standing Committees to work to a common budget goal of zero percent (operating budget, not personnel/benefits/steps increases, etc.) when building their budgets and to be realistic with the budget numbers, prepare forecasting for 2019 and 2020 budgets in the New World system, complete 2018 program worksheets and 2018 capital improvement plan; and continue the budget practices for contingency and fund balances as in recent past years (set aside funds in contingency for potential unforeseen expenses, and to present a budget that does not allow for expenditures to exceed anticipated revenue for the fiscal year and does not use fund balance for operating expense) for the 2018 budget. Motion carried unanimously by roll call

vote. June 27, 2017 County Board Action

Taxpayer County Cost

\$ 34 increase on \$100,000 house

\$ 68 increase on \$200,000 house

Budget Components

	<u>2017</u>	<u>2018</u>
Library		
(Not subject to levy limits		
-ACT 150 & ACT 420 funds only)	\$ 439,994	\$ 482,749
Contingency Fund	\$ 164,000	\$ 33,939
Debt Service Fund	\$ 1,429,453	\$ 3,220,525
Equipment/Improvements/Software	\$ 665,290	\$ 603,283
Personnel/Operating	<u>\$ 14,897,732</u>	<u>\$ 15,268,716</u>

County Tax Levy	\$ 17,596,469	\$ 19,609,212
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Where Does Your 2018 County Property Tax Dollar Go?

How will the Pierce County property tax levy be distributed in calendar year 2017?

The county's mill rate for calendar year 2018 is \$6.21/\$1,000. For every \$1,000 of equalized property value, the county levy is \$6.21 of county tax. For instance, the county's property tax on \$150,000 home would be \$931.50.

This is arrived at as follows: ($\$6.21/\$1,000=.00621$). $\$150,000 \times .00621 = \931.50

<u>Program Area</u>	<u>% of Levy</u>	<u>Property Tax Support (\$)</u>
Sheriff	33.41%	\$ 311.21 (per year)
Highway	18.14%	\$ 168.97 (per year)
Debt Service Levy	16.42%	\$ 152.95 (per year)
Human Services/Child Support/Office Aging	12.63%	\$ 117.65 (per year)
General Government*	9.03%	\$ 84.11 (per year)
Circuit Court/Probate/DA/Criminal Justice	4.96%	\$ 46.20 (per year)
Public Health	3.66%	\$ 34.09 (per year)
Land Management/Surveyor/Zoning	3.62%	\$ 33.72 (per year)
County Library	2.46%	\$ 22.92 (per year)
Land Conservation/Cost Share/Fish & Game	1.66%	\$ 15.46 (per year)
Cooperative Extension	1.11%	\$ 10.34 (per year)
Veterans	1.07%	\$ 9.97 (per year)
County Parks/Snowmobile/Shooting Range	.98%	\$ 9.13 (per year)
Fairgrounds	.89%	\$ 8.29 (per year)
Medical Examiner	.72%	\$ 6.71 (per year)
Economic Develop/MRRPC/Historical/Parkway	.49%	\$ 4.57 (per year)
Emergency Management	.32%	\$ 2.98 (per year)
Contingency Fund	.17%	\$ 1.58 (per year)
County Fair	.00%	\$.00 (per year)
Revenue - Sales Tax Applied 2017 Budget	- 11.74%	\$ -109.35 (per year)

*General Government includes the following budgets: County Board, County Clerk, County Treasurer, County Administration, Human Resources, Information Services, Register of Deeds, Maintenance, Corporation Counsel, Insurance, Security, Public Safety & West Cap.

September 26, 2017

To: Finance and Personnel Committee Members

From: Jo Ann Miller

RE: 2018 Budget Overview

The 2018 budget approved by standing committees and submitted to you totals \$39,988,831 in expenditures. This is a decrease of \$7,644,694 from the 2017 adopted budget, primarily the result of completion of the jail construction project in 2017. There are no major construction projects funded with bonds in 2018.

The self-funded health insurance plan has performed well under staff management and provides some ability to minimize fluctuations in health premiums. Health insurance premiums increased 15 percent for 2017 primarily due to new and expensive drug costs. Additional cost containment measures on claims that will be implemented in 2018 will allow for no premium increase in this budget. Open enrollment will continue to cause fluctuations in the County portion of health insurance costs for county employees, but at this time a dramatic shift is not anticipated for 2018.

Several departments asked for new personnel in 2018, some of which were approved by the Finance and Personnel Committee. It is possible to balance the 2018 budget without cutting any of the approved new personnel.

Included in the 2018 budget are all employee step increases as well as an increase of 1.25 percent to the total pay plan for all currently non-represented employees. Increased wages for law enforcement employees under a union contract are also included.

The allowable 2018 property tax levy of \$19,611,289 is \$2,014,820 higher than 2017. Of this allowable increase \$178,916 is a result of the net new levy construction increase of 1.12 percent of the County Equalized Valuation plus an adjustment of \$2,077 for the 2018 budget. There is a net increase in debt service of \$1,791,072 for the new jail facility project bond that will be funded from tax levy. The remaining \$42,755 is the increase in the library levy from 75 to 80 percent. The overall effect is a \$0.38 increase in the County mill rate from \$5.87/\$1,000 of valuation in 2017 to \$6.25/\$1,000 in 2018.

As presented by the standing committees and in accordance with the budget guidelines recommended by Finance and Personnel and approved by the County Board, there is a deficit of \$130,683 in expenses over revenues in the 2018 budget. I have a couple concerns about items underfunded in this budget. First, only \$13,187 was budgeted for building outlay. Given the size of the physical plant of Pierce County, this is not adequate to address the needs. In response to this concern, I recommend moving the \$29,000 currently in contingency for the Extension Agriculture Agent position for 2017 into building outlay for 2018. The Agent position will not be filled in 2017. In addition, I am concerned that one area in the Human Services budget is again underfunded in 2018, specifically the Mental Health Placements. The Human Services Board directed in their 2018 budget priorities to set placement levels in Child Protective Services and Community Behavior Health at realistic values based on the method decided by

Ron Schmidt and me. The Budget passed by the HSB reflected \$115,837 less than the rolling 5 year average that I had agreed to support, and I recommend adding that amount to placements in the Human Services budget. If the Committee wishes to increase that expenditure by Administration's recommendation of \$115,837, a total of \$246,520 will be required to balance the budget. It is required that the County Board trim \$130,683 or \$246,520 in expenses, find additional revenue, or do a combination of both in order to present a balanced budget.

Revenue adjustments already in the budget

Administration reviewed revenues for 2018 and have made the following adjustments based on current trends:

- Sales tax + \$305,656
- Interest on investments (bond proceeds spent) - \$20,000

Expenditure adjustments already in the budget

The following are already reflected in the 2017 budget:

Leave liability	Expense decrease	\$50,000
Elections expenses – there will be more elections in 2018	Expense increase	\$63,830
Security increase	Expense increase	\$24,850

Please note that no contingency funds are included in this proposed budget.

Options to consider for balancing the 2018 Pierce County budget

Identified expenses to consider eliminating (denotes recommended amount used in calculation to balance the budget)*

District Attorney	Contracted Services – expense for a .5 FTE attorney. Request was refused by Committee as new personnel	Expense decrease recommended	48,725*
Medical Examiner	Autopsies – more realistic estimate based on actual expenditures. Actual 2016 - \$37,366. YTD 2017 \$33,305. Submitted proposed 2018 \$71,580. Recommend decreasing to \$53,580. Total budget before recommended decrease was up \$48,043 or 36%. This reduction would hold increase to 22%	Expense decrease recommended	18,000*
UW Extension	Eliminate second support staff position, increase first support staff to 40 hours/week, add \$12,000 temporary wages for support staff	Expense decrease recommended	\$47,523*
	Drop Agricultural Agent contract. Position has been vacant for 18 months	Expense decrease recommended	\$44,256*
Sheriff	Inmate medical expense – 2016 - \$21,815. YTD 2017 \$13,708. Medical is paid by county on inmates at other facilities. 2018 expense	Expense decrease recommended	\$20,000*

	\$100,000. Providing more mental health services is anticipated in new facility.		
Human Services	Filemaker support. Separate database system not supported by IS. Should be using County systems.	Expense decrease recommended	\$2,508*
Administration/ Unified Finance	Admin reorganization – propose to reduce one Accounting Assistant position, increase hours of Payroll Clerk position from 35 to 40 per week, change an existing Accounting Assistant position to a Payroll Clerk position. This reorg provides improved coverage for payroll function without compromising other functions due to benefits derived from unified finance unit.	Expense decrease recommended	\$53,006*

Items from the Contingency Fund to consider

In 2017 funds were set aside for UW Extension Ag Agent position if it were filled during the year. The \$29,000 in Contingency for this purpose can be moved to Building outlay, increasing that line item to \$42,187. The amount for building outlay should increase in 2019 in order to keep County facilities in good condition.

Total financial impact of recommended options presented:

Cut operating expenses (marked with * on the table above)	\$234,018
Based on latest information, Shared Revenue will increase an additional \$12,502	\$12,502
Total	\$246,520

Note: Recent information indicates an additional \$12,502 is anticipated from Shared Revenue. This revenue can help close the gap making the current impact of the recommended cuts and additional revenue a total of \$246,502.

2019 Budget Preview

As we look forward to the 2019 budget, there is one issue I would like to call to your attention. As I stated in the budget guidelines memo in June, the long term sustainability of Pierce County needs to be considered as a part of the budget process. Budgeting sustainably requires a change of thinking in two areas from how budgeting is approached. The first area deals with staffing and the annual request for new personnel. Rather than looking first to add additional staff, department heads (particularly those with a large number of staff and substantial budgets) need to be strongly encouraged to consider reorganization as the primary option to meet the shifting or increasing demand for services. The role of the department head and Standing Committee is to champion the work of that department. While this role is counter intuitive to cutting or scaling back programming in a department, this option must be seriously considered. The second area that the County needs to think sustainability is looking at the operation of a department and analyzing each service provided by that department. Such analysis must consider how those services are funded, determine the level of effort of staff for each service, and

examine the client base. This would include identifying other possible sources for the services to those clients. This Committee may want to consider at some time in the future looking at commissioning a study or audit of operations in some County departments to get at some of the issues that could result in budget sustainability in the future.

Please let me know if you have any questions or wish to discuss any aspect of the budget. Thank you.

8e.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-16 Authorize
Cancellation of Outstanding
County Orders**

RESOLUTION NO. 17-16
AUTHORIZE CANCELLATION OF
OUTSTANDING COUNTY ORDERS

WHEREAS, the county treasurer is required by Wis. Stats. § 59.25(3)(c) and (d) to pay all county orders as directed by the board and keep a true and correct account of the expenditure, specifying the person to whom the payment was made and the purpose of each particular payment; and

WHEREAS, pursuant to Wis. Stat. § 59.64(4)(d), the county board shall examine the county orders returned paid by the treasurer by comparing each order with the record of orders in the clerk's office and enter the date when the order was cancelled; and

WHEREAS, the clerk is further required by Wis. Stat. § 59.64(4)(e) to prepare and present to the board at each annual session a detailed list of all county orders which remain uncalled for (hereafter "outstanding") by the payee for two years, including the amount, date and payee; and

WHEREAS, the county board shall cause the list of outstanding orders to be compared to the county orders and, when found to be correct, cancel the orders; and

WHEREAS, attached hereto as Exhibit "A" is a list of all county orders that remain outstanding for the last two years as of January 1, 2017, which has been compared to the county orders and found to be correct; and

WHEREAS, the Finance and Personnel Committee, at its meeting on October 2, 2017 reviewed the list of outstanding county orders attached as Exhibit "A" and recommended that the County Board authorize the cancellation of said orders.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors hereby finds the list of outstanding county orders attached hereto as Exhibit "A" to be correct, and authorizes the cancellation of said orders.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

BCL

EXHIBIT A

CANCEL WARRANTS (OUTDATED CHECKS)

TO THE HONORABLE BOARD OF SUPERVISORS OF PIERCE COUNTY

I herewith report the following outlawed County order checks are still unpaid and remaining outstanding on May 31, 2017 and would respectfully ask you to cancel same as per Section 59.64 (4e) of the Wisconsin State Statutes:

1/9/2015	10153	PEDERSON, HEIDI	\$33.34
1/9/2015	10154	POSTHUMA, ERIN, LOUISE	\$36.40
1/16/2015	10205	CALAHAN, CHARLIE	\$223.44
2/6/2015	10594	NEW PIG CORPORATION	\$79.50
2/20/2015	10894	BRUNKHORST, ERIC J	\$33.34
2/20/2015	10896	COURRIER, ALEXANDER M	\$28.24
2/20/2015	10909	HERRICK, RICHARD I	\$26.20
3/27/2015	11558	MURPHY, DAVID	\$34.17
7/3/2015	11646	JACOBSON, KENNETH	\$15.53
5/15/2015	12573	RADKEY, THOMAS R	\$20.08
5/15/2015	12575	RICHERT, MATTHEW M	\$27.73
6/5/2015	12891	DARDIS, JOSEPH H	\$26.00
6/12/2015	13097	ECKHOFF, RALPH M	\$23.14
6/12/2015	13099	ERHOLTZ, JAMES ALLEN	\$26.20
6/12/2015	13110	HOKANSON, STEPHEN EDWARD	\$22.12
7/24/2015	13991	SWANSON, BRIAN CHARLES	\$33.34
7/24/2015	13995	WARNER, JUSTIN RYAN	\$26.20
7/24/2015	13997	WILLIAMS, STEVEN DANIEL	\$62.60
7/31/2015	14043	POLK BURNETT SECURITY SERVICES	\$968.60
7/31/2015	14083	DAKOTA COUNTY TECHNICAL COLLEGE	\$150.00
8/14/2015	14468	GEHL, ANDREW I	\$67.70
8/14/2015	14469	GILLES, KYLE WAYNE	\$17.02
8/14/2015	14511	ZACHAU, KARIN LUISGARD	\$35.06
8/21/2015	14779	JONES, SCOTT	\$15.00
9/4/2015	14888	CARR, WILLIAM P	\$36.94
9/4/2015	15002	TUFTS UNIV HEALTH & NUTRITION	\$28.00
9/11/2015	15066	ELLIS, LEE	\$343.86
9/25/2015	15359	CARLSON, LUKE	\$2.00
9/25/2015	15371	COSGROVE, ALICIA	\$6.00
9/25/2015	15442	KLECKER, KRISTA	\$1.75
9/25/2015	15462	MARK, ROSALIE	\$45.75
9/25/2015	15464	MCELMURY, LAUREEN	\$2.50
9/25/2015	15486	BOYER, SYDNEY	\$17.50
9/25/2015	15499	FLANDERS, KYLEE	\$13.50
9/25/2015	15510	HYBBEN, KARI	\$16.00
9/25/2015	15529	NINNEMAN, LILLY	\$4.00
9/25/2015	15538	BEHEL, BRAEDEN	\$1.50
9/25/2015	15541	BENDER, KAYLEE	\$1.50
9/25/2015	15543	BETTS, ELLA	\$1.50
9/25/2015	15544	BIEMERET, EVELYN	\$1.00
9/25/2015	15547	BLADES, DECKER	\$1.00
9/25/2015	15548	BLADES, MARSHALL	\$1.50
9/25/2015	15553	BRUNDHORST, GAGE	\$1.75
9/25/2015	15566	EVERSON, RILEY	\$1.75
9/25/2015	15568	FISHER, MILAYLA	\$1.75
9/25/2015	15574	HAMMOND, OWEN	\$1.25
9/25/2015	15575	HAND, KEELYN	\$1.25

9/25/2015	15576	HANSELL, ADDISEN	\$1.75
9/25/2015	15579	HOKANSON, CAMREN	\$1.75
9/25/2015	15580	IRGENS, RYDER	\$1.00
9/25/2015	15585	JOHNSON, ABERDEEN	\$1.75
9/25/2015	15587	JOHNSON, LYNNE	\$1.25
9/25/2015	15588	KARRAS, LILYANA	\$1.75
9/25/2015	15591	KUHN, ONAWA	\$1.50
9/25/2015	15597	LOTHER, DIANNA	\$1.25
9/25/2015	15603	NUNEZ, CHRIS	\$1.75
9/25/2015	15605	OPATZ, RORY	\$1.75
9/25/2015	15608	PLATSON, JASMINE	\$1.50
9/25/2015	15614	SHIGLEDECKER, ELLY	\$1.50
9/25/2015	15617	SIMPSON, SAMUEL	\$1.50
9/25/2015	15624	THOMAS, NIKLAS	\$1.25
9/25/2015	15632	WAYNE, KATELYN	\$1.00
9/25/2015	15638	WOOD, CORI	\$2.75
9/25/2015	15680	WURDELL, JILL	\$12.75
9/25/2015	15685	SCHILLINGER, OCTAVIA	\$7.50
9/25/2015	15694	ALLY, LEE	\$8.00
9/25/2015	15711	JILEK, KEEGAN	\$6.50
9/25/2015	15716	RABITOY, BELLE	\$7.00
9/25/2015	15722	YODER, AUSTIN	\$15.00
9/25/2015	15723	BECK, MIA	\$16.00
9/25/2015	15732	GILBERTSON, CHASE	\$6.75
9/25/2015	15736	GUGALA, ABIGAIL	\$10.75
9/25/2015	15737	GUGALA, ANNA	\$7.50
9/25/2015	15745	LOFGREN, EMILY	\$24.00
9/25/2015	15754	PALMEIRO, KHASA	\$6.75
9/25/2015	15774	COPELAND ROEMHILD, ANGELA, ROSE	\$76.02
9/25/2015	15873	FARRELL, KENNEDY	\$3.75
9/25/2015	15886	ONEIL, KEHAN	\$11.00
9/25/2015	15888	PETERSON, KAITLYN	\$22.00
9/25/2015	15896	WITTENBERG, ALIVIA	\$14.50
9/25/2015	15898	WITTENBERG, TREY	\$1.25
9/25/2015	15907	DENZER, DEVIN	\$14.00
9/25/2015	15917	FEUERHELM, TAYLOR	\$6.50
9/25/2015	15919	FLEMING, SYDNEY	\$9.25
9/25/2015	15920	FORCE, ARABELLE	\$3.25
9/25/2015	15923	HURON, RYAN	\$8.00
9/25/2015	15924	JOSEPH, MIKAYLA	\$3.00
9/25/2015	15938	NIELSEN, MADELYN	\$8.75
9/25/2015	15951	ROED, MAISY	\$11.75
9/25/2015	15959	BERNS, KALEN	\$3.25
9/25/2015	15960	BERNS, MAGGIE	\$2.00
9/25/2015	15961	BERNS, TYLER	\$5.50
9/25/2015	15961	LARSEN, AVA	\$10.25
9/25/2015	15989	SCHMIDT, CECILY	\$7.00
9/25/2015	15999	WOESSNER, GEORGE	\$3.75
9/25/2015	16006	DIESING, ALEXIS	\$3.00
9/25/2015	16007	FRONMUELLER, OLIVIA	\$14.00
9/25/2015	16008	GARAY, CHLOE	\$9.50
9/25/2015	16020	LOPEZ, ELLIE	\$7.00
9/25/2015	16030	OLSON, SHAELEEN	\$1.50
9/25/2015	16043	AHLERS, KAITLYN	\$12.25
9/25/2015	16047	FRANDSEN, JORDYN	\$7.50

9/25/2015	16048	GARR, DESIREE	\$1.50
9/25/2015	16049	GARR, NICHOLAS	\$1.25
9/25/2015	16069	SCHUMAKER, MARISSA	\$29.75
9/25/2015	16070	SCHUMAKER, RILEY	\$20.25
9/25/2015	16081	CASEY, MARY	\$7.75
9/25/2015	16082	DANIELSON, GRACE	\$2.00
9/25/2015	16103	RIPLEY, GARRETT	\$2.00
9/25/2015	16104	RIPPLE, MORGAN	\$13.25
9/25/2015	16120	CROWNHART, BO	\$7.75
9/25/2015	16121	CORWNHART, BRETT	\$8.75
9/25/2015	16122	ENG, CURTISS III	\$6.25
9/25/2015	16123	ENG, LUISA	\$9.50
9/25/2015	16124	FEUKER, HANNAH	\$16.25
9/25/2015	16155	BERNING, REBECCA	\$5.25
9/25/2015	16181	CAREY, RAYNA	\$3.50
9/25/2015	16186	FIEDLER, ANNA	\$1.75
9/25/2015	16187	FIEDLER, COLE	\$16.00
9/25/2015	16188	FIEDLER, EMMA	\$7.75
9/25/2015	16206	PRYOR, LAURA	\$6.75
9/25/2015	16207	ROHL, ELIZABETH	\$10.25
9/25/2015	16209	ROHL, MABEL	\$8.25
9/25/2015	16219	BRANIGAN, LOGAN	\$1.50
9/25/2015	16223	DANFORTH, MADELINE	\$1.50
9/25/2015	16229	EVANS, JAKE	\$1.00
9/25/2015	16230	REYEREISEN, COREY	\$7.50
11/13/2015	17224	KING, JOHN ALAN	\$30.48
11/13/2015	17225	KRENTZ, HAROLD H	\$24.87
11/27/2015	17460	BJORK, SCOTT	\$201.56
11/27/2015	17467	CARR, WILLIAM P	\$36.94
12/11/2015	17774	PRESCOTT JOURNAL	\$247.50

TOTAL

\$3,736.12

Kathryn Fuchs
Pierce County Treasurer
September 19, 2017

Response summary

Timestamp

Wed Sep 20 2017 14:45:01 GMT-0400 (EDT)

Username

kathy.fuchs@co.pierce.wi.us

Meeting Date

2017-10-02

Agenda Item

Outlawed County Checks

Requesting Agency

Pierce County Treasurer

Background

Section 59.64(4e) of the Wisconsin State Statutes outlines the procedure for cancellation and reissue of outstanding checks issued by the county so that the warrants can be canceled and destroyed. The full list of outstanding 2015 checks was published in the local newspaper as required by statute, and subsequently has been available on the Pierce County website. We believe the remaining items, as on the attached list, are ready to be canceled and destroyed.

Staff Recommendation

I recommend approval of canceling and destroying the outdated Pierce County Checks printed during the calendar year of 2015.

Recommended Motion: (Motion by seconded by to approve and authorize)

Motion to accept outlawed check list and to present it to the county board for resolution to authorize cancellation of outstanding county orders at their November 7, 2017 daytime board meeting. Motion by _____ Second by _____

Requestor's email address

kathy.fuchs@co.pierce.wi.us

8f.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-17 Amend
Personnel Policy to Modify
Temporary Worker Pay & Hours,
Procedures for Exit Interviews &
Approval for Travel & Training
Requests**

RESOLUTION NO. 17-17
AMEND PERSONNEL POLICY TO MODIFY
TEMPORARY WORKER PAY AND HOURS,
PROCEDURES FOR EXIT INTERVIEWS AND
APPROVAL FOR TRAVEL AND TRAINING REQUESTS

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the hours a temporary employee may work in a calendar year is being extended to allow the county more flexibility in managing its workload; and

WHEREAS, temporary pay for supervisory fair employees is being amended to commensurate with the level of responsibility and to encourage workers to return in subsequent years; and

WHEREAS, certain modifications to procedures for exit interviews are being made to ensure proper feedback is received from employees upon termination of employment; and

WHEREAS, in order to conserve time spent by standing committees reviewing and approving employee travel and training requests, Department Heads are being delegated the authority to authorize said requests, as long as they are consistent with budget and program requirements; and

WHEREAS, the Finance and Personnel Committee, at its meeting on October 2, 2017, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel



Adopted: _____

EXHIBIT A

Article V – Recruitment, Selection and Appointment

B. Position Vacancy

1. Refill procedure. The department head shall recommend and the administrative coordinator may authorize the refill of any position when a vacancy occurs if the position is part of the approved staffing plan. If the department head and/or the administrative coordinator determine that it is in the interest of the county not to refill the position, to amend the staffing plan, or to revise the position description, such recommendation shall go to the standing committee, the Finance and Personnel committee, and if necessary, the County Board for approval. Questions over refill of a position may be referred to the Finance and Personnel Committee.
2. Temporary employees.
 - a. Fill-in. The Department Head shall recommend and the Administrative Coordinator approve the hiring of temporary employees to fill vacancies in an approved staffing plan if the need requires less than ~~500~~ 1100 hours. The administrative coordinator may approve additional funds for the temporary employee if the projected cost exceeds the line item budget for the department.
 - b. Supplemental. Temporary employees hired to supplement the regular workforce are hired to work ~~500~~ 1100 hours or less. Provisions for temporary employees shall be made in staffing plans and annual budgets. The Department Head has the authority to hire temporary employees but must notify the Human Resources office prior to hiring.
 - c. Temporary employee wages. Effective January 1, 2016, the wage rates for temporary employees are set forth below.
 - 1) Parks, Fair, and Fairgrounds.
 - a) Temporary employees for the Parks, Fair, Fairgrounds and any other temporary employees not filling the full responsibilities of a position and not otherwise addressed in this section shall be paid as follows:

	2016 Scale
Step 1	\$10.50
Step 2	\$11.45
Step 3	\$12.40
Step 4	\$13.35

- b) The scale will increase the same percentage that the county raises the Grade and Step plan for other general county employees, if any increase is granted.
 - c) To move to the next step, an employee must return the following year and must have worked at least 400 cumulative hours in the previous year(s).
 - d) Temporary Fair department non-supervisory employees who work only at the fair will move to the next step after five (5) continuous years of service at the previous step.
 - e) Temporary Fair department supervisory employees who work only at the fair will move to the next step for subsequent continuous years of service. This provision is limited to two (2) beer garden supervisors, two (2) gate ticket supervisors and one (1) parking supervisor.
- 2) Highway department. Temporary Highway department employees shall be compensated at Grade D, Step 1.
 - 3) Public Health department. The temporary nutritionist employee shall be compensated at Grade J, Step 1 (subject to refill after April 21, 2015).
 - 4) Sheriff's department.
 - a) Certified. Temporary law enforcement certified officers without field training shall be compensated at Grade F, Step 2. Temporary law enforcement certified officers with field training shall be compensated at Grade F, Step 6.
 - b) Non-Certified. Temporary non-law enforcement certified officers without field training or jail certification shall be compensated according to the temporary employee wage scale for the Parks, Fair and Fairgrounds employees set forth in (1)(a) above.

Temporary non-law enforcement certified officers with field training and jail certification shall be compensated at Grade F, Step 2.

5) Other departments.

- a) Temporary employees hired for a position currently on the Grade and Step plan with the full requirements for that position will be compensated at Step 1 of the Grade where that position falls.
- b) Temporary employees hired for a position that is not on the Grade and Step plan shall be paid according to the temporary employee wage scale for the Parks, Fair and Fairgrounds employees set forth in (1)(a) above.

Article V. Recruitment, Selection and Appointment

I. Termination of Employment

Within ten (10) days of the last working day of an employee, the department head or office official shall draft and place into the personnel file of that employee, a completed Pierce County Exit Checklist. All requests for references with regard to former employees shall be directed to the Human Resources Department.

Exit interviews shall be ~~conducted with an~~ offered to any employee who is voluntarily separating from employment in order to give the employee the opportunity to express any residual feelings, either positive or negative, that the employee may have about the separation of employment, and to offer suggestions for how the job or work environment might be improved. In order to encourage the best exchange of information (unless the employee chooses to forgo an exit interview and only complete an exit interview form), when a separating employee agrees to an exit interview, a one-on-one exit interview shall be set up and conducted by the Human Resources Manager prior to the last date of employment (with the exception of the voluntary separation of the Administrative Coordinator, which exit interview shall be set up and conducted by the County Board Chair), ~~by the Administrative Coordinator or the Administrative Coordinator's designee.~~ If the employee is a Department Head, the exit interview shall be conducted by the Chairperson of the Finance and Personnel Committee or, at the option of the Chair, the Administrative Coordinator. To obtain consistency with the process, exit interviews shall include, but not be limited to, the use of standard interview questions, approved by the Finance and Personnel Committee, and utilization of the exit interview form. After the exit interview, ~~a written summary shall be prepared, with a copy of the summary~~ a copy of the completed exit interview form, including employee's answers to all interview questions and any other information obtained, shall be provided to the employee's Department Head, and the original summary placed into the employee's personnel file. Information obtained in the exit interview may be shared with management, the appropriate committee, and the Corporation Counsel.

Article X. Employee Benefits

L. Employment Training; Attending Conferences or Conventions

Department heads shall determine what training is appropriate for the current department employees, consistent with Article XII. (Travel Policy) and subject to the following:

1. Reimbursement for all travel expenses to national conventions will only be authorized if the employee is an officer in the national organization or has been asked to participate in program agenda.
2. National conventions in the state of Wisconsin or to locations within 200 miles of Ellsworth are exempt from Subsection 1.
3. Membership dues to national organizations are prohibited; exception is if affiliation has no state organization.
4. If a requirement of the position and the contractual agreement between the County and University of Wisconsin Board of Regents, Extension Agents shall be reimbursed for participation in national conventions affiliated with program area upon prior approval by Agriculture Extension Education Committee.
5. ~~Prior authorization shall be obtained from standing committee whenever possible, and when standing committee authorization is not possible, by the standing committee chairperson, for all out-of-county travel to seminars, conferences or conventions, and, if approved, the attending employee shall provide a written report summarizing the seminar, conference or convention to the standing committee and Department Head. For out-of-state travel, approval by the Finance or Personnel Committee is required. (See Article XII-Travel Policy).~~

8g.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-18 Dog Damage
Claims**

RESOLUTION 17 – 18
Dog Damage Claims

WHEREAS, the Finance Committee has audited the dog damage claims against Pierce County,

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of claims, pursuant to §174.11 (4), Wis. Stats. & §101-9 C Pierce County Code :

Claimant	Claim	Amount Claimed	Amount Allowed
Kevin & Kayla Killam Town of Trenton	11 – Rabbits	\$475.00	\$475.00
	Property damage to cages & equipment	\$330.00	\$0.00
TOTAL		\$ 805.00	\$ 475.00

DATED this 24TH day of October, 2017.

Jeffrey A. Holst, Chairman
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel
BDC

Adopted: _____

Finance/Personnel & County Board

Meeting Date: Oct. 24th, 2017

Date of Request: Oct. 13, 2017

Agenda Item: Discuss/take action on resolution to pay dog damage claims

Requesting Agency: County Clerk.

Requested Action: Approve the claim for damages for animals only as requested by Kevin & Kayla Kilam.

Background: Claim indicates the damages are to rabbits, perhaps exotic. Investigations of damages are included with resolution. The investigation is done by the local governing body, in this case the Town of Trenton. As is apparent upon reading the investigation it is very vague & no witness testimony was included. That said, the investigation is “signed-off” & approved by those with the authority to do so. Per WI STATS this is prima facia proof that the claim is valid. The County Board by Statute 174.11 is obligated to pay these claims. Pierce County Code limits the amount an individual can claim for damages to \$1000.00 per claim regardless of species or number of animals damaged; thus the reason for the 2 columns & different amounts on the resolution.

This is supposed to be done within 30 days of the filing of such claim with the municipality. All these claims are paid out of the “Dog License Fund” which is a depository of funds collected from the licensing of dogs.

In counsel with Corporation Counsel it is believed that claims of this manner can only be for the “fair market value” of the animal(s) injured, damaged, or killed. Not for equipment or other property damage/loss, thus the reason the claim amount differs from what is recommended for approval.

Staff Recommendation: My recommendation is to approve the resolution & authorize the payment of the claim for the animals only. The Board could choose to pursue restitution from the dog owner, if indeed that could even be confirmed. In this case I would not recommend that due to the time an effort by various people to be able to prove whose dog it was & that it was there.

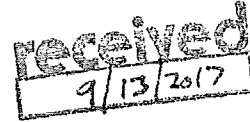
Recommended Motion: Motion to approve Resolution 17-18 as well as claims therein and forward to the full County Board recommending approval & authorization for payment of said claims.

OWNER'S CLAIM FOR DAMAGES TO ANIMALS
AND
REPORT OF INVESTIGATION BY SUPERVISORS, BOARD OR COMMITTEE

Under provisions of Wisconsin Dog Law Chapter 174, Wisconsin Statutes (on the reverse of this page)

STATE OF WISCONSIN }
PIERCE COUNTY } ss.

AFFIDAVIT AND CLAIM OF OWNER



I, Kevin & Kayla Killam being first duly sworn on oath depose and say that I am the legal owner
of a domestic animal(s) located in the village of Ellsworth, Pierce County, Wisconsin.
(town, village, or city)

That on August 7, 20 17 the animal(s) was / were: ☒ Injured by a dog(s) ☒ Killed by a dog(s).
(Check one or both if applicable)

The dog(s) is (are): ☐ owned by: _____ of _____
(Check one) ☒ The owner of the dog(s) is unknown to me

That before and / or upon discovery of the injury or death of said animal(s), I observed the following: Travel to replace doe \$200 (Missouri)
Dead: Breeding Doe \$75 (1) Property Damage
growing stock \$40 each (7) electric waterers \$25 each (2)
Injured-dismembered \$40 each (3) damage to 4 cages \$20 each

Based on these observations, I make the claim for the injury or death of said animal(s) caused by the dog(s) in the amount of:

* \$475-animal \$330 property The fair market value of the animal(s) is: \$75 breeding doe \$40 growing
The actual damages are: \$805.00 I have paid the current dog tax on all dogs owned by me: ☒ Yes ☐ No stock

I therefore make claim for damages in the amount of: \$805.00 Have never owned dogs
(The lesser amount of the fair market value or the actual damages)

Subscribed and sworn to before me this 7th day
of SEPTEMBER, 20 17.

OWNER'S SIGNATURE AND ADDRESS

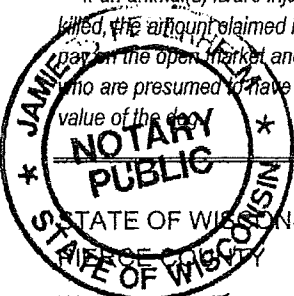
Kevin & Kayla Killam
W8290 390th Ave
Ellsworth, WI 54011

Signature - Notary Public

State of WISCONSIN

My Commission expires: 2/5/2017

* If an animal(s) is/are injured, the amount claimed is the actual damages or the fair market value of the animal(s), whichever is less. If an animal(s) is/are killed, the amount claimed is the fair market value of the animal(s). "Fair market value" means the price that a seller is willing to accept and a buyer is willing to pay on the open market and in an arm's length transaction. "Arm's length" means dealings between two people who are not related or not on close terms and who are presumed to have roughly equally bargaining power. The amount of the damages claimed is the amount of the veterinary bills, not the fair market value of the animal(s).



AFFIDAVIT OF INVESTIGATING COMMITTEE

STATE OF WISCONSIN }
PIERCE COUNTY } ss.

We, Trenton Town Board

TIME: _____
PIERCE COUNTY CLERK
being individually first duly sworn on

oath depose and say that we have diligently investigated the claim of: Kevin and Kayla Killam
for damages, as shown in her/her/their affidavit, to ascertain and determine whether, in fact, said damages were suffered and said damages were caused by a dog or dogs. Our investigation report is: ☒ as follows / ☐ attached (check one)

Found dead rabbits and equipment destroyed. Talked to
Andrea Nthole, a rabbit expert to determine values

Based on our investigation, we find that the claimed damages were suffered and the claimed damages were caused by a dog or dogs.

We further find that the fair market value of said animal(s) at the time of injury or death is \$ 805

Explain how the fair market value was determined: Extension told me to call Andrea Nthole

8h.

Resolution for First Reading:

**Discuss/Take Action on
Resolution 17-19 Authorizing
Pierce Co. to Engage Legal
Representation & to Pursue
Claims Against Opioid
Manufacturers**

**** (Adoption requested on First Reading)**

RESOLUTION NO. 17-19
AUTHORIZING PIERCE COUNTY TO ENGAGE LEGAL REPRESENTATION AND TO
PURSUE CLAIMS AGAINST OPIOID MANUFACTURERS

WHEREAS, Pierce County ("County") is concerned with the recent rapid rise in troubles among County citizens, residents, and visitors in relation to problems arising out of the use, abuse and overuse of opioid medications, which according to certain studies, impacts millions of people across the country; and

WHEREAS, issues and concerns surrounding opioid use, abuse and overuse by citizens, residents and visitors are not unique to County and are, in fact, issues and concerns shared by all other counties in Wisconsin and, for that matter, states and counties across the country, as has been well documented through various reports and publications, and is commonly referred to as the Opioid Epidemic ("Opioid Epidemic"); and

WHEREAS, the societal costs associated with the Opioid Epidemic are staggering and, according to the Centers for Disease Control and Prevention, amount to over \$75 billion annually; and

WHEREAS, the National Institute for Health has identified the manufacturers of certain of the opioid medications as being directly responsible for the rapid rise of the Opioid Epidemic by virtue of their aggressive and, according to some, unlawful and unethical marketing practices; and

WHEREAS, certain of the opioid manufacturers have faced civil and criminal liability for their actions that relate directly to the rise of the Opioid Epidemic; and

WHEREAS, County has spent millions in unexpected and unbudgeted time and resources in its programs and services related to the Opioid Epidemic; and

WHEREAS, County is responsible for a multitude of programs and services, all of which require County to expend resources generated through state and federal aid, property tax levy, fees and other permissible revenue sources; and

WHEREAS, County's provision of programs and services becomes more and more difficult every year because the costs associated with providing the Opioid Epidemic programs and services continue to rise, yet County's ability to generate revenue is limited by strict levy limit caps and stagnant or declining state and federal aid to County; and

WHEREAS, all sums that County expends in addressing, combatting and otherwise dealing with the Opioid Epidemic are sums that cannot be used for other critical programs and services that County provides to County citizens, residents and visitors; and

WHEREAS, County has been informed that numerous counties and states across the country have filed or intend to file lawsuits against certain of the opioid manufacturers in an effort to force the persons and entities responsible for the Opioid Epidemic to assume financial responsibility for the costs associated with addressing, combatting and otherwise dealing with the Opioid Epidemic; and

WHEREAS, County has engaged in discussions with representatives of the law firms of von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) related to the potential for County to pursue certain legal claims against certain opioid manufacturers; and

WHEREAS, County has been informed that the Law Firms have the requisite skill, experience and wherewithal to prosecute legal claims against certain of the opioid manufacturers on behalf of public entities seeking to hold them responsible for the Opioid Epidemic; and

WHEREAS, the Law Firms have proposed that County engage the Law Firms to prosecute the aforementioned claims on a contingent fee basis whereby the Law Firms would not be compensated unless County receives a financial benefit as a result of the proposed claims and the Law Firms would advance all claim-related costs and expenses associated with the claims; and

WHEREAS, all of the costs and expenses associated with the claims against certain of the opioid manufacturers would be borne by the Law Firms; and

WHEREAS, the Law Firms have prepared an engagement letter, which is submitted as part of this Resolution (“Engagement Letter”) specifying the terms and conditions under which the Law Firms would provide legal services to County and otherwise consistent with the terms of this Resolution; and

WHEREAS, County is informed that the Wisconsin Counties Association has engaged in extensive discussions with the Law Firms and has expressed a desire to assist the Law Firms, County and other counties in the prosecution of claims against certain of the opioid manufacturers; and

WHEREAS, County would participate in the prosecution of the claim(s) contemplated in this Resolution and the Engagement Letter by providing information and materials to the Law Firms and, as appropriate, the Wisconsin Counties Association as needed; and

WHEREAS, County believes it to be in the best interest of County, its citizens, residents, visitors and taxpayers to join with other counties in and outside Wisconsin in pursuit of claims against certain of the opioid manufacturers, all upon the terms and conditions set forth in the Engagement Letter; and

WHEREAS, by pursuing the claims against certain of the opioid manufacturers, County is attempting to hold those persons and entities that had a significant role in the creation of the Opioid Epidemic responsible for the financial costs assumed by County and other public agencies across the country in dealing with the Opioid Epidemic.

NOW, THEREFORE, BE IT RESOLVED County authorizes, and agrees to be bound by, the Engagement Letter and hereby directs the appropriate officer of the County to execute the Engagement Letter on behalf of the County; and

BE IT FURTHER RESOLVED County shall endeavor to faithfully perform all actions required of County in relation to the claims contemplated herein and in the Engagement Letter and hereby directs all County personnel to cooperate with and assist the Law Firms in relation thereto.

BE IT FURTHER RESOLVED the County Clerk shall forward a copy of this Resolution, together with the signed Engagement Letter, to the Wisconsin Counties Association, 22 E. Mifflin Street, Suite 900, Madison, Wisconsin, 53703.

Dated this 24th day of October, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

DL

Adopted: _____

9a.

Resolutions for Second Reading:

**Resolution No. 17-10 to Increase
Compensation for Jurors**

RESOLUTION NO. 17-10
Increase Compensation for Jurors

WHEREAS, the right to a trial by jury is one of the core values of American citizenship and the obligation and privilege to serve as a juror are fundamental to our democracy; and

WHEREAS, a continuing and imperative goal for the courts, legal community and the public is to ensure that jury service is not unduly burdensome; and

WHEREAS, the rate of compensation for jurors was last set in Resolution 78-22 at \$16 per day however, pursuant to Wis. Stat. § 756.25, the county board may fix a higher amount; and

WHEREAS, some time has passed since compensation was increased and in order to ensure that jurors are fairly compensated for their time, the Circuit Court Judge and Clerk of Circuit Court reviewed the current rate and believe it would be appropriate to increase compensation to \$35 per day; and

WHEREAS, the Finance and Personnel Committee considered this matter at its meeting on September 11, 2017 and recommended the County Board of Supervisors approve increasing compensation for jurors at the rate proposed above.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors hereby approves increasing the rate of compensation for jurors to \$35 per day.

Dated this 26TH day of September, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

BDC



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

peggy.feuerhelm@wicourts.gov <peggy.feuerhelm@wicourts.gov>

Fri, Aug 11, 2017 at 10:31 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on August 11, 2017 @ 10:31 am:

Meeting Date: September 11, 2017 @4:00 P.M.

Agenda Item: Increase Compensation for Jurors

Requesting Agency: Clerk of Circuit Court

Background: The current juror compensation rate was set on July 25, 1978 at \$16.00 per day plus mileage. Wis. Statute 756.25 states that each juror shall receive an amount not less than \$16.00 per day, as fixed by the county board, for each day of attendance and an amount equal to the mileage rate set under statute 20.916(8) for each mile traveled each day for going to and returning from their residence to the courthouse as set by the county board.

Staff Recommendation: I have surveyed the other counties in Wisconsin and the rate of compensation varies from \$50.00 per day to \$16.00 per day. Of surrounding counties St Croix is set at \$40.00 per day, Buffalo and Pepin are each at \$30.00 per day. I believe to fairly compensate the jurors the compensation rate should be set at \$35.00 per day.

Recommended Motion: Motion by _____ . Motion seconded by _____ to approve and authorize Increase Compensation for Jurors from \$16.00 per day to \$35.00 per day.

10.

**Ordinances for First Reading:
NONE**

11.

**Ordinances for Second Reading:

NONE**

12.

**APPOINTMENTS:
NONE**